

**MINUTES
BETHEL TOWNSHIP BOARD OF SUPERVISORS
JANUARY 3, 2023**

The reorganization and regularly scheduled meeting of the Bethel Township Board of Supervisors was held at 3:00 p.m. at the Bethel Township Building, 3015 S. Pine Grove Street, Fredericksburg, Pa with the following people present;

Shawn Hernley	Supervisor
Bruce Light	Supervisor
Richard Rudy	Supervisor
Melissa Johnson	Township Manager
John Enck	Township Solicitor

No audience members were in attendance.

The Call to Order was made and the Pledge to the Flag was completed.

COMMENTS - None.

CHAIRMAN - Bruce Light made a motion to appoint Shawn Hernley as Chairman. Seconded by Richard Rudy. All voted in favor.

VICE CHAIRMAN - Shawn Hernley made a motion to appoint Richard Rudy as Vice-Chairman. Seconded by Bruce Light. All voted in favor.

SECRETARY/TREASURER - Shawn Hernley made a motion to appoint Melissa Johnson as Secretary/Treasurer. Seconded by Richard Rudy. All voted in favor.

APPOINT NEW AND/OR REAPPOINT EMPLOYEES - Shawn Hernley made a motion to reappoint all current employees. Seconded by Richard Rudy. All voted in favor.

AFFIRM THE SUPERVISORS WHO ARE EMPLOYEES OF THE TOWNSHIP - Shawn Hernley made a motion to affirm the supervisors; Shawn Hernley, Bruce Light and Richard Rudy, as employees of the township. Seconded by Bruce Light. All voted in favor.

TREASURER'S/MANAGER BOND - Richard Rudy made a motion to approve the treasurer's/manager bond at two (2) million dollars. Seconded by Bruce Light. All voted in favor.

APPOINT TOWNSHIP SOLICITOR & FEE SCHEDULE - Richard Rudy made a motion to appoint John Enck from Spitler, Kilgore and Enck as the township solicitor and accept the fee schedule. Seconded by Shawn Hernley. All voted in favor.

APPOINT ENGINEERING FIRM & FEE SCHEDULE - Bruce Light made a motion to appoint Matt Mack from Mack Engineering Inc. as the township engineer and accept the fee schedule. Seconded by Richard Rudy. All voted in favor.

SEO AND FIRM'S FEE SCHEDULE - Shawn Hernley made a motion to appoint Jeremy Bentz from JB Environmental Services, LLC as the township Sewer Enforcement Officer and accept the fee schedule. Seconded by Richard Rudy. All voted in favor.

VACANCY BOARD CHAIRMAN - Bruce Light made a motion to appoint Elaine Ludwig as the Vacancy Board Chairman. Seconded by Shawn Hernley. All voted in favor.

PLANNING COMMISSION MEMBER - Bruce Light made a motion to appoint Beverly Martel as a Planning Commission Member for a five (5) year term. Seconded by Shawn Hernley. All voted in favor.

ZONING HEARING BOARD MEMBER - Shawn Hernley made a motion to appoint Richard Rabuck as a Zoning Hearing Board Member for a three (3) year term. And Dale Bevans as the alternate. Seconded by Bruce Light. All voted in favor.

UCC OFFICER AND FEE SCHEDULE - Shawn Hernley made a motion to appoint Light-Heigel as the Uniform Construction Code Officer and accept the fee schedule. Seconded by Bruce Light. All voted in favor.

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UCC APPEAL BOARD - Shawn Hernley made a motion to appoint; David Hanula, Gene Kreitzer, and Shane Moyer as the Uniform Construction Code Appeal Board members to serve at the pleasure of the Board. Seconded by Bruce Light. All voted in favor.

AG SECURITY BOARD MEMBERS - Shawn Hernley made a motion to appoint; Dale Snader, Linford Snyder, Loren Stoner, and Randy Zeigler as Ag Security Board Members, to serve at the pleasure of the Board, and Bruce Light as the township representative. Seconded by Richard Rudy. All voted in favor.

RECREATION BOARD MEMBER - Shawn Hernley made a motion to appoint Allison Showalter as a Recreation Board Member for a five (5) year term, and John Shireman as the alternate. Seconded by Richard Rudy. All voted in favor.

ZONING OFFICER - Bruce Light made a motion to appoint Jeremy Bentz from JB Environmental Services, LLC as the township zoning officer. Seconded by Shawn Hernley. All voted in favor.

FLOOD PLAIN ADMINISTRATOR - Bruce Light made a motion to appoint Jeremy Bentz from JB Environmental Services, LLC as the Flood Plain Administrator. Seconded by Shawn Hernley. All voted in favor.

FREDERICKSBURG SEWER AND WATER AUTHORITY BOARD MEMBER - Shawn Hernley made a motion to appoint Beverly Martel as Fredericksburg Sewer and Water Authority Members for a five (5) year term commencing the 1st Monday in January 2023. Seconded by Bruce Light. All voted in favor.

TAX COLLECTION COMMITTEE - Richard Rudy made a motion to appoint James Shotzberger as the representative to the Tax Collection Committee. Seconded by Shawn Hernley. All voted in favor.

SUBDIVISION AND LAND DEVELOPMENT ENFORCEMENT OFFICER – Bruce Light made a motion to appoint Mack Engineering Inc. as the subdivision and land development enforcement officer. Seconded by Shawn Hernley. All voted in favor.

DELINQUENT TAX COLLECTOR - Richard Rudy made a motion to appoint Lebanon County Tax Claim Bureau as the township delinquent tax collector for the municipal taxes and G.H. Harris as the township delinquent tax collector for the Occupation Privilege Tax. Seconded by Shawn Hernley. All voted in favor.

CHIEF ADMINISTRATIVE OFFICER FOR PENSION PLANS - Shawn Hernley made a motion to appoint Richard Rudy as the Chief Administrative Officer for the pension plans. Seconded by Bruce Light. All voted in favor.

ROADMASTER - Shawn Hernley made a motion to appoint Bruce Light as the roadmaster. Seconded by Richard Rudy. All voted in favor.

EMPLOYEE REPRESENTATIVE - Bruce Light made a motion to appoint Shawn Hernley as the employee representative. Seconded by Richard Rudy. All voted in favor.

REP TO RECREATION BOARD - Shawn Hernley made a motion to appoint Bruce Light as the representative to the Park and Recreation Board. Seconded by Richard Rudy. All voted in favor.

REP TO FSWA - Shawn Hernley made a motion to appoint Richard Rudy as the representative to the Fredericksburg Sewer and Water Authority. Seconded by Bruce Light. All voted in favor.

CDL CONTACT - Bruce Light made a motion to appoint Melissa Johnson as the CDL contact. Seconded by Richard Rudy. All voted in favor.

DEPOSITORIES - Richard Rudy made a motion to approve PLGIT, First Citizens Community Bank and Fulton Financial as depositories for the township funds. Seconded by Shawn Hernley. All voted in favor.

AUTHORIZED SIGNERS/FINANCIAL INSTITUTIONS - Shawn Hernley made a motion to approve Shawn Hernley, Melissa Johnson, Bruce Light and Richard Rudy as authorized signers for PLGIT, First Citizens Community Bank, Fulton Financial and TCM Bank, N.A. Seconded by Bruce Light. All voted in favor.

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WARRANT FOR TAX COLLECTOR/MUNICIPAL TAXES - Richard Rudy made a motion to approve and issue the warrant to Anne Marie Boltz to collect the 2023 municipal taxes. Seconded by Shawn Hernley. All voted in favor.

VOTING DELEGATE TO ANNUAL PSATS EDUCATIONAL CONFERENCE AND TRADE SHOW - Shawn Hernley made a motion to appoint Richard Rudy, as the voting delegate at the Annual PSATS Educational Conference and Trade Show. Seconded by Bruce Light. All voted in favor.

MILEAGE RATE FOR EMPLOYEES - Richard Rudy made a motion to approve the current IRS mileage rate, as set at (65.5¢) or as revised by the IRS for 2023 for township employees. Seconded by Shawn Hernley. All voted in favor.

AUTHORIZATION TO PAY PAYROLL AND OTHER INVOICES BETWEEN MEETINGS - Richard Rudy made a motion to authorize the payment of payroll, insurance premiums and other invoices approved by the Supervisors between meetings. Seconded by Shawn Hernley. All voted in favor.

MINUTES - Richard Rudy made a motion to approve the December 8, 2022 minutes as presented. Seconded by Shawn Hernley. All voted in favor.

Shawn Hernley made a motion to approve the December 28, 2022 minutes as presented. Seconded by Bruce Light. All voted in favor.

ROADMASTER REPORT - Supervisors Light gave a brief report.

ENGINEERS BUSINESS

Donnie Zabinski Commercial Operation Waiver Requests:

§22-603.B: Preliminary Plan Submission

Bruce Light made a motion to approve waiver request §22-603.B - Preliminary Plan Submission, as recommended by the Planning Commission. Seconded by Richard Rudy. All voted in favor.

§22-512.3.A & 22-512.3.B: Curbing and Sidewalk - A deferral is requested

Bruce Light made a motion to deny the deferral of waiver request §22-512.3.A & 22-512.3.B: Curbing and Sidewalk, on the west side of the road and approve the deferral of waiver request of §22-512.3.A & 22-512.3.B: Curbing and Sidewalk, on the east side, until such time the township requires the installation, as recommended by the Planning Commission. Seconded by Richard Rudy. All voted in favor.

§22-510.C.(10)(b): Improvements of Streets Abutting the Land Development - A deferral is requested

Shawn Hernley made a motion to approve the deferral of the east side of the road, until such time the township required the installation and deny the west side of the road for waiver request §22-510.C.(10)(b): Improvements of Streets Abutting the Land Development, as recommended by the Planning Commission. Seconded by Richard Rudy. All voted in favor.

§22-512.C: Street Lighting - A deferral is requested

Shawn Hernley made a motion to approve the deferral of waiver request §22-512.C - Street Lighting, as recommended by the Planning Commission. Seconded by Richard Rudy. All voted in favor.

§22-510.C(10)(a): Improve Right-of-Way and Cartway Width - A deferral is requested

Bruce Light made a motion to approve the deferral of waiver request §22-510.C(10)(a) - Improve Right-of-Way and Cartway Width, as recommended by the Planning Commission. Seconded by Shawn Hernley. All voted in favor.

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§520.I &/or 520.3: Provide Prime Open Space and Recreation Area

Richard Rudy made a motion to approve the Planning Commission recommendation of the township accepts a fee in lieu of dedication of open space and recreation area. Seconded by Shawn Hernley. All voted in favor.

§22-519.O: Interior Landscaping

Bruce Light made a motion to approve waiver request §22-519.O - Interior Landscaping, to the Board of Supervisors. Seconded by Shawn Hernley, as recommended by the Planning Commission. All voted in favor.

§22-510.C.13.b: 150' Separation Between Driveways - No action.

§23-112.3.A(2)(a): Bottom of BMP and Limiting Zone – Modification from 36" to 24"

Shawn Hernley made a motion to approve waiver request § 23-112.3.A(2)(a) - Bottom of BMP and Limiting Zone - Modification from 36" to 24", as recommended by the Planning Commission. Seconded by Bruce Light. All voted in favor.

§22-502.G & 23-112.5.4 & 122.5.5: Blanket Stormwater Easement

Bruce Light made a motion to approve waiver requests - §22-502.G & 23-112.5.4 & 122.5.5: Blanket Stormwater Easement, with Solicitor Enck's review of the note, as recommended by the Planning Commission. Seconded by Shawn Hernley. All voted in favor.

Greenview Tractor Land Development Plan Waiver Requests:

§22-304: Preliminary Plan

Bruce Light made a motion to approve waiver request §22-304 - Preliminary Plan, as recommended by the Planning Commission. Seconded by Shawn Hernley. All voted in favor.

§22-403.C: Location of Map Scale

Richard Rudy made a motion to approve waiver request §22-403.C - Location of Map Scale, as recommended by the Planning Commission. Seconded by Shawn Hernley. All voted in favor.

§22-403.C(2)(c) & 22-511: Monumentation

Shawn Hernley made a motion to approve waiver request §22-403.C(2)(c) & 22-511 - Monumentation, as recommended by the Planning Commission. Seconded by Bruce Light. All voted in favor.

§22-510-C(10)(b): Street Improvements

Richard Rudy made a motion to approve waiver request §22-510-C(10)(b) - Street Improvements, as recommended by the Planning Commission. Seconded by Shawn Hernley. All voted in favor.

§22-510(13)(g): Turning Lanes

Bruce Light made a motion to approve waiver request §22-510(13)(g) - Turning Lanes, as recommended by the Planning Commission. Seconded by Shawn Hernley. All voted in favor.

§22-512.3.a & 512.3.b: Curbing and Sidewalk

Richard Rudy made a motion to approve waiver request §22-512.3.a & 512.3.b - Curbing and Sidewalk, as recommended by the Planning Commission. Seconded by Bruce Light. All voted in favor.

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§22-510-C(10)(a): Right-of-Way Dedication and Street Improvements

Shawn Hernley made a motion to approve waiver request §22-510-C(10)(a) - Right-of-Way Dedication and Street Improvements, as recommended by the Planning Commission. Seconded by Richard Rudy. All voted in favor.

§23-113.5: Pipe Diameter

Bruce Light made a motion to approve waiver request §23-113.5 - Pipe Diameter, as recommended by the Planning Commission. Seconded by Shawn Hernley. All voted in favor.

§22-519.C: Parking Area Aisle

Shawn Hernley made a motion to approve waiver request §22-519.C - Parking Area Aisle, as recommended by the Planning Commission. Seconded by Richard Rudy. All voted in favor.

§22-519.I: Parking Lot Surfaces

Bruce Light made a motion to approve waiver request §22-519.I - Parking Lot Surfaces, as recommended by the Planning Commission. Seconded by Shawn Hernley. All voted in favor.

§22-502.G: Blanket Easement for Stormwater

Shawn Hernley made a motion to approve waiver request §22-502.G - Blanket Easement for Stormwater, with Solicitor Enck's review of the note, as recommended by the Planning Commission. Seconded by Bruce Light. All voted in favor.

SOLICITOR BUSINESS - Solicitor Enck reported on the following:

Comcast Franchise Proposal - Pending.

Swopes Valley Road Maintenance and Repair Agreement with Pine Grove Township - Pending.

Agriculture Security Area Addition - Lands of Sophie R. and Richard L. (dec) Light - Pending March meeting.

Agricultural Security Area Addition - Lands of Kevin and Lauren Snader – Pending June meeting.

Photovoltaic (PV) Solar Panel Regulations - A lengthy discussion was held. A workshop will be scheduled.

C.M. High Preventative Maintenance Agreements - Solicitor Enck is working with C.M. High.

The Sherwin Williams Company Stormwater Plan - Financial Security Non-Extension Notice – Pending, discussion with township engineer.

RECREATION REPORT - Melissa Johnson gave a brief report.

FSWA REPORT - Richard Rudy gave a brief report.

FINANCIAL REPORT - Shawn Hernley made a motion to approve the Financial Report as presented in the meeting packet, subject to audit. Seconded by Richard Rudy. All voted in favor.

BILLS PAYABLE - Bruce Light made a motion to approve the Bills Payable as presented in the meeting packet. Seconded by Shawn Hernley. All voted in favor.

OLD BUSINESS - None.

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NEW BUSINESS

PSATS Annual Educational Conference and Trade Show - Richard Rudy made a motion to approve the Supervisors, the Manager and the Planning Commission Chairman attending the PSATS Annual Educational Conference and Trade Show April 23-26th for \$175.00 a person, and the reimbursement of wages to the Manager and Supervisors. Seconded by Shawn Hernley. All voted in favor.

Road Materials - Richard Rudy made a motion to purchase the road materials through CoStars with certifications. Seconded by Bruce Light. All voted in favor.

ADJOURNMENT - With no further business, Richard Rudy made a motion to adjourn the meeting at 4:33 p.m. Seconded by Bruce Light. All voted in favor.

Respectfully Submitted,

**Melissa Johnson
Secretary**