

**MINUTES  
BETHEL TOWNSHIP BOARD OF SUPERVISORS  
NOVEMBER 9, 2023**

The regularly scheduled meeting of the Bethel Township Board of Supervisors was held at 7:00 p.m. at the Bethel Township Building, 3015 S. Pine Grove Street, Fredericksburg, Pa with the following people present;

Shawn Hernley	Supervisor
Bruce Light	Supervisor
Richard Rudy	Supervisor
Melissa Johnson	Township Manager
John Enck	Township Solicitor
Matt Mack	Township Engineer

Approximately fifteen (15) audience members were in attendance.

The Call to Order was made and the Pledge to the Flag was completed.

Chairman Hernley thanked all the Veteran's for their service to the country.

**COMMENTS** – Lisa Rudy commented on the fire companies box cards and the possible changes.

**MINUTES** - Richard Rudy made a motion to approve the October 12, 2023 minutes as presented. Seconded by Bruce Light. All voted in favor.

**ROADMASTER REPORT** - Supervisor Light read the report as presented.

**ENGINEERS BUSINESS** - Engineer Mack reported on the following:

**Cold Spring Rentals, LLC** - Richard Rudy made a motion to accept the time extension of December 15, 2023. Seconded by Shawn Hernley. All voted in favor.

**Christ Lantz Proposed House and Barn Addition Waiver Request** - Bruce Light made a motion to grant waiver request §23-113.5 - Minimum Pipe Diameter. Seconded by Richard Rudy. All voted in favor.

**Jacob Light (Bruce and Kathy Light) Letter of Credit Request** - Richard Rudy made a motion to release the remaining \$68,786.07, in its entirety. Seconded by Shawn Hernley. Bruce Light abstained from voting, due to the financial security being issued in his name.

**Northern Lebanon High School Renovations** - Michael Lusaitis from Steckbeck Engineering and Leanne Martin from Northern Lebanon School District were present to discuss the plan.

Waiver Requests:

§22-512.3.A & §22512.3.B: Concrete Curbing and Sidewalks along Existing Streets

Shawn Hernley made a motion to grant waiver request §22-512.3.A & §22512.3.B, Concrete Curbing and Sidewalks along Existing Streets, no curb or sidewalk along State Route 22, no sidewalk south of school driveway, asphalt pathway will remain and be repaired at that location and no sidewalk from turnaround to township line with the provision of connecting the sidewalk up the hill to middle school entrance, as recommended by the Planning Commission. Seconded by Richard Rudy. All voted in favor.

§22-512.C.(1) & §22-512.C.(2) : Street Lights along all Streets abutting a Land Development

Richard Rudy made a motion to grant waiver request, §22-512.C.(1) & §22-512.C.(2), Street Lights along all Streets abutting a Land Development, for State Route 22 only, and a modification to maintain the current street lighting space of 200' along school Drive and Airport Road. Seconded by Bruce Light. All voted in favor.

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§22-519.F: Raised Curbing in Parking Areas Containing 30 or more Spaces

Bruce Light made a motion to grant waiver §22-519.F, Raised Curbing in Parking Areas Containing 30 or more Spaces. Seconded by Richard Rudy. All voted in favor.

§22-519.G: Site Lighting in Areas with Existing Lighting

Richard Rudy made a motion to grant waiver request §22-519.G, Site Lighting in Areas with Existing Lighting. Seconded by Shawn Hernley. All voted in favor.

§22-519.L: Parking Lot Buffer Width

Shawn Hernley made a motion to grant waiver request §22-519.L – Parking Lot Buffer Width. Seconded by Richard Rudy. All voted in favor.

§22-519.O: Parking Lot Interior Landscaping

Bruce Light made a motion to grant waiver request §22-519.O, Parking Lot Interior Landscaping. Seconded by Shawn Hernley. All voted in favor.

Richard Rudy made a motion to accept the time extension of December 17, 2023. Seconded by Bruce Light. All voted in favor.

After a lengthy discussion regarding the financial security, Shawn Hernley made a motion to hold a special meeting on November 22, 2023 at 10:30 a.m. to further deliberate on the plan. Seconded by Richard Rudy. All voted in favor.

Leanne Martin, representing the Northern Lebanon School District agreed to reimburse the township for the professional fees and the legal advertisement costs associated with the special meeting.

James Shotzberger commented on the school traffic backed up on State Rte 22.

**Treeline Ave Pipe Replacement Update** – An update was given on the progress, hopefully all outstanding items will be completed, then at next month's meeting the Board can take action to bid the project.

**Intersection of Mountain Drive and Camp Strause Road** - Richard Rudy made a motion to have the stop signs installed temporarily and continue with the design of a new intersection. Seconded by Shawn Hernley. All voted in favor.

An ordinance will need to be prepared and adopted before the stop's signs can be installed.

**Chestnut Hill Road and Blue Mtn Road** – Pending.

**NPDES Signature Request**

**DEP – Municipal Notification of Planned Land Development for Chapter 102 Permits**

**SOLICITOR BUSINESS** - Solicitor Enck reported on the following:

**Comcast Franchise Proposal** - Richard Rudy made a motion to advertise the public hearing and the adoption of the proposed resolution on December 27, 2023. Seconded by Shawn Hernley. All voted in favor.

**Zoning Ordinance Review Update** - Pending, the Planning Commission is holding workshops to review.

**Roberta Hamer 2014 Letter of Credit \$8,245.20 GSLB, LLC - Shirksville Road Subdivision - James Champ Agreement to Impose Building Restrictions** - Bruce Light made a motion to enter into the agreement imposing building restrictions on lot 4, of the GSLB, LLC, Shirksville Road Subdivision, with James Champ. Seconded by Richard Rudy. All voted in favor.

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James Champ agreed to pay the recording fees and the solicitor's fees. Solicitor Enck will coordinate with the township manager on the fees to be paid and the release of Roberta Hamer's letter of credit.

**John G. Weaver Letter of Credit Request** - Richard Rudy made a motion to enter into the agreement imposing building restrictions on lot 6, with John G. and Rachel Weaver. Seconded by Shawn Hernley. All voted in favor.

The Weavers are responsible to pay the fees associated with preparing the agreement.

**Spruce Ave and a portion of Beech Ave - Elvin and Sharon Shilling** – Engineer Matt at 5:00 p.m. emailed the township manager and the township solicitor a copy of an email received by Matthew and Hockley with an as-built, but the as-built is not complete. Matthew and Hockley will review and update accordingly. Engineer Mack will also review for accuracy.

Engineer Mack reported the roads are in decent shape, but the cracks need sealed and there is no binder. Some discussion was held about the road possibly being tarred and sealed with a double seal coat.

**CPA Firm - 2023 Audit** - The resolution was prepared and advertised for consideration at the December 9<sup>th</sup> meeting.

**RECREATION REPORT** - Photos with Santa will be held on November 25<sup>th</sup> at the park from 10 am – 12 pm.

**FINANCIAL REPORT** - Richard Rudy made a motion to approve the Financial Report as presented in the meeting packet, subject to audit. Seconded by Bruce Light. All voted in favor.

**BILLS PAYABLE** - Bruce Light made a motion to approve the Bills Payable as presented in the meeting packet. Seconded by Richard Rudy. All voted in favor.

**OLD BUSINESS**

**Police Pension Fund - Return of Unused Monies to the Commonwealth of PA** – Shawn Hernley made a motion to return the Police Pension Fund's unused monies to the Commonwealth of PA. Seconded by Bruce Light. All voted in favor.

**NEW BUSINESS**

**Lebanon County - to install the License Plate Reading Technology Rte 22 and Rte 343** - Tabled. The Board would like more information.

Lori Hasbrouck commented.

**Resolution 110923-A LSA Grant Application - Mt. Zion Fire Co.** - Richard Rudy made a motion to adopt Resolution 110923-A, LSA Grant Application – Mt. Zion Fire Co. Seconded by Shawn Hernley. All voted in favor.

**Mt. Zion Fire Co. Fire Police Application, Mike Musser**

**Fire Co. Box Cards and Mt. Zion QRS Route and Authorized Signer** – Bruce Light made a motion to approve the box cards, the QRS route and authorize the Chairman to sign the approval letter. Seconded by Shawn Hernley. All voted in favor.

Supervisor Light stated this is not a personal decision, it is what he believes is best for the residents.

**Advertisement of the 2024 Budgets** - Shawn Hernley made a motion to advertise the 2024 Budgets. Seconded by Bruce Light. All voted in favor.

**Horizon Drive Inspection** - Engineer Mack reported the roads and sidewalks are acceptable. He will review the file in regards to any outstanding items with the Township Manager and prepare a report.

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**Wilson Consulting Group - Engineering Services Proposal, Camp Strause Road Bridge** – Richard Rudy made a motion to enter into the engineering service proposal from Wilson Consulting Group regarding the Camp Strause Road Bridge. Seconded by Shawn Hernley. All voted in favor.

**ADJOURNMENT** - With no further business, Richard Rudy made a motion to adjourn the meeting at 8:40 p.m. Seconded by Shawn Hernley. All voted in favor.

**Respectfully Submitted,**

**Melissa Johnson  
Secretary**