

MINUTES
BETHEL TOWNSHIP BOARD OF SUPERVISORS
OCTOBER 12, 2023

The regularly scheduled meeting of the Bethel Township Board of Supervisors was held at 7:00 p.m. at the Bethel Township Building, 3015 S. Pine Grove Street, Fredericksburg, Pa with the following people present;

Shawn Hernley	Supervisor
Bruce Light	Supervisor
Richard Rudy	Supervisor
Melissa Johnson	Township Manager
John Enck	Township Solicitor
Matt Mack	Township Engineer

Approximately twelve audience members were in attendance.

The Call to Order was made and the Pledge to the Flag was completed.

COMMENTS - Evelyn Spangler commented on the speed limit on Airport Road. Bryan Rooney commented on why the closest fire apparatus is not responding to emergency calls in the township.

MINUTES - Richard Rudy made a motion to approve the September 14, 2023 minutes as presented. Seconded by Bruce Light. All voted in favor.

ROADMASTER REPORT - Supervisor Light read the report as presented.

ENGINEERS BUSINESS - Engineer Mack reported on the following:

Cold Spring Rentals, LLC - Waiver Requests:

§22-512.3(a)(c): Street Lighting shall be provided along all new streets and along all streets abutting a subdivision or land development within all zoning districts with the exception of the agricultural district.

Bruce Light made a motion to grant waiver request §22-512.3(a)(c), Street Lighting shall be provided along all new streets and along all streets abutting a subdivision or land development within all zoning districts with the exception of the agricultural district, for Strawberry Street. Seconded by Shawn Hernley. All voted in favor.

§23-114-.13: Properly spaced concrete cutoff collars or factory welded anti-seep collars shall be provided.

Shawn Hernley made a motion to grant waiver request §23-114-.13, Properly spaced concrete cutoff collars or factory welded anti-seep collars shall be provided. Seconded by Richard Rudy. All voted in favor.

Mays, 284 Sugar Road Subdivision - Bruce Light made a motion to approve the Planning Waiver and Non-Building Declaration as presented. Seconded by Richard Rudy. All voted in favor.

Bruce Light made a motion to approve the plan as presented. Seconded by Richard Rudy. All voted in favor.

Northern Lebanon High School Renovations - Richard Rudy made a motion to accept the time extension of November 17, 2023. Seconded by Shawn Hernley. All voted in favor.

Bell and Evans Realty, LLC Revised Subdivision & Land Development Street Plan - Richard Rudy made a motion to accept the time extension of January 24, 2024. Seconded by Bruce Light. All voted in favor.

Northern Lebanon Elementary School - Shawn Hernley made a motion to reduce the Letter of Credit by \$2,476,889.13 for the Northern Lebanon Elementary School. Seconded by Richard Rudy. All voted in favor.

Treeline Ave Pipe Replacement Update - The easements will be finalized and bid packets will be prepared.

Intersection of Mountain Drive and Camp Strause Road - The Board agreed to have Engineer Mack release Rettew to complete the remaining work on the traffic study.

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**Chestnut Hill Road and Blue Mtn Road -
NPDES Signature Request
DEP – Municipal Notification of Planned Land Development for Chapter 102 Permits**

The adjoining property owner contacted Engineer Mack today at 5:30 p.m., he will return their call tomorrow and provide them with Solicitor Enck's information.

Dennis and Wendy Showers Subdivision - Bruce Light made a motion to release the remaining escrow funds of \$2,500.00 for the Dennis and Wendy Showers Subdivision. Seconded by Richard Rudy. All voted in favor.

John G. Weaver Letter of Credit Request - Bruce Light made a motion to approve Solicitor Enck prepare a deed restriction agreement for lot 6 of the John G. Weaver Subdivision. Seconded by Shawn Hernley. All voted in favor.

Christ Lantz Land Development Sewage Planning Module - Shawn Hernley made a motion to approve the Sewage Planning Module as presented. Seconded by Richard Rudy. All voted in favor.

SOLICITOR BUSINESS - Solicitor Enck reported on the following:

Comcast Franchise Proposal - No new information.

Zoning Ordinance Review Update - Pending, the Planning Commission is holding workshops to review.

Roberta Hamer 2014 Letter of Credit \$8,245.20 GSLB, LLC - Shirksville Road Subdivision – After some discussion, Shawn Hernley made a motion to approve Solicitor Enck preparing a deed restriction agreement. Seconded by Bruce Light. All voted in favor.

Roberta Hamer's Letter of Credit expires November 23, 2023. The lot is now owned by James Champ.

Driveway Ordinance 101223 - Richard Rudy made a motion to enact Driveway Ordinance 101223 - AN ORDINANCE OF THE TOWNSHIP OF BETHEL, LEBANON COUNTY, PENNSYLVANIA, AMENDING CHAPTER 21, PART 2, OF THE TOWNSHIP OF BETHEL CODE OF ORDINANCES, THE TOWNSHIP ROAD OCCUPANCY PERMIT ORDINANCE. Seconded by Shawn Hernley. All voted in favor.

Resolution 101223-A - Richard Rudy made a motion to adopt Resolution 101223-A - ESTABLISHING FORMS TO BE USED FOR THE APPLICATION FOR AND ISSUANCE OF PERMITS UNDER THIS TOWNSHIP'S ROAD OCCUPANCY PERMIT ORDINANCE, ORDINANCE NO. 101223, ESTABLISHING FEES FOR FILING THOSE APPLICATIONS, AND APPOINTING A PERMIT OFFICER. Seconded by Bruce Light. All voted in favor.

Spruce Ave and a portion of Beech Ave – Elvin and Sharon Shilling – The mortgage has been satisfied with First Citizens Community Bank. The township paid the 2021 delinquent taxes and a Beech Ave property owner, that property is affected, paid the 2022 delinquent taxes of \$542.40, to protect themselves.

Elvin Shilling agreed to submit an as-built to the township. To date the township has not received an as-built. Engineer Mack is waiting on the plan to be able to inspect the streets. Engineer Mack will contact Matthew and Hockley to find out the status of the as-built.

CPA Firm - 2023 Audit - Authorization to prepare Advertisement and Resolution – Richard Rudy made a motion to authorize Solicitor Enck to prepare the advertisement and resolution to appoint a CPA for the 2023 Audit. Seconded by Bruce Light. All voted in favor.

RECREATION REPORT - Trunk or Treat will be held October 26, 2023 from 5 p.m. -7 p.m.

Resolution 101223 - PA Gaming LSA Grant - \$25,000.00 – Sprinkler System for Baseball Field - Richard Rudy made a motion to adopt Resolution 101223 – STATEWIDE ASSESSMENT GRANT OF \$25,000.00 - TO INSTALL A SPRINKLER SYSTEM FOR THE BASEBALL FIELD LOCATED AT 124 LIONS DRIVE. Seconded by Bruce Light. All voted in favor.

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PA Gaming Grant Fee \$100.00 - Shawn Hernley made a motion to approve paying the PA Gaming Grant Fee of \$100.00. Seconded by Richard Rudy. All voted in favor.

Board Member Julie Keiter - Bruce Light made a motion to appoint Julie Keiter as a member of the Park and Recreation Board to complete the term ending January 2024. Seconded by Richard Rudy. All voted in favor.

FINANCIAL REPORT - Richard Rudy made a motion to approve the Financial Report as presented in the meeting packet, subject to audit. Seconded by Bruce Light. All voted in favor.

BILLS PAYABLE - Bruce Light made a motion to approve the Bills Payable as presented in the meeting packet. Seconded by Shawn Hernley. All voted in favor.

OLD BUSINESS - None.

NEW BUSINESS

Part-Time Administrative Assistant - Kathleen Sheroky - Richard Rudy made a motion to hire Kathleen Sheroky as the part-time Administrative Assistant starting on October 16, 2023 for \$17.00 an hour and \$35.00 meeting pay. Seconded by Bruce Light. All voted in favor.

1133 Houtztown Road, Myerstown - Solicitor Enck reported that in his research, the law was amended and the township has 60 days from the date of the letter to make a decision and not the 10 days that is stated on the letter.

After some discussion, Richard Rudy made a motion to approve the sale of property from the Tax Claim Bureau repository for the bid amount of \$25.00 for 1133 Houtztown Road, Myerstown PA, 19-2357394-403666-0000. Seconded by Bruce Light. All voted in favor.

2023 Lebanon County Convention October 12, 2023 - Richard Rudy made a motion to authorize reimbursement of wages for the attendance at the 2023 Lebanon County Convention, which was held October 12, 2023, for Melissa Johnson, Shawn Hernley and Richard Rudy. Seconded by Bruce Light. All voted in favor.

ADJOURNMENT - With no further business, Richard Rudy made a motion to adjourn the meeting at 8:17 p.m. Seconded by Bruce Light. All voted in favor.

Respectfully Submitted,

**Melissa Johnson
Secretary**