

**REQUESTING INFORMATION UNDER THE RIGHT-TO-KNOW LAW**

**To request records under the RTKL, you may file a request with this Agency's Open Records Officer:**

Kathleen Sheroky  
3015 S. Pine Grove Street  
Fredericksburg, PA 17026  
Phone: 717-865-4005 ext 6 Fax: 717-865-0906

Email: [betheltwplebanon@comcast.net](mailto:betheltwplebanon@comcast.net) Website: [www.betheltwpleb.org](http://www.betheltwpleb.org)

**To challenge this Agency's response, you may file an appeal within 15 business days with:**

Liz Wagenseller, Executive Director  
Office of Open Records  
333 Market Street, 16<sup>th</sup> Floor, Harrisburg, PA 17101-2234  
Phone 717-346-9903 Fax: 717-425-5343

Email: [openrecords@pa.gov](mailto:openrecords@pa.gov) Website: <http://openrecords.pa.gov>

**When a request is denied as seeking exempt criminal investigative records of a local agency, appeals may be filed within 15 business days of the agency's response with:**

Lebanon County District Attorney's Office  
Municipal Building, Room #11  
400 South 8<sup>th</sup> Street  
Lebanon, PA 17042-6794  
Phone: 717-228-4403 Fax: 717-272-0839

Email: [districtattorney@lebcnty.org](mailto:districtattorney@lebcnty.org) Website: [www.lebcounty.org](http://www.lebcounty.org)

**In compliance with Section 504 of the RTKL, the following documents have also been posted at this Agency:**

- A form which may be used to file a request.
- This Agency's policy relating to the RTKL