

**MINUTES**  
**BETHEL TOWNSHIP BOARD OF SUPERVISORS**  
**DECEMBER 14, 2023**

The regularly scheduled meeting of the Bethel Township Board of Supervisors was held at 7:00 p.m. at the Bethel Township Building, 3015 S. Pine Grove Street, Fredericksburg, Pa with the following people present;

Shawn Hernley	Supervisor
Bruce Light	Supervisor
Richard Rudy	Supervisor
Melissa Johnson	Township Manager
John Enck	Township Solicitor
Matt Mack	Township Engineer

Approximately twelve (12) audience members were in attendance.

The Call to Order was made and the Pledge to the Flag was completed.

**COMMENTS** - Lisa Rudy commented on the approved fire companies box cards.

Chairman Hernley was presented with a Certificate of Service for his 6 years of service as a Township Supervisor.

**MINUTES** - Bruce Light made a motion to approve the November 9, 2023 minutes as presented. Seconded by Richard Rudy. All voted in favor.

Shawn Hernley made a motion to approve the November 22, 2023 minutes as presented. Seconded by Richard Rudy. All voted in favor.

**ROADMASTER REPORT** - Supervisor Light read the report as presented.

**ENGINEERS BUSINESS** - Engineer Mack reported on the following:

**Christ Lantz Proposed House and Barn Addition Waiver Request** – Pending, financial security.

**Donald Zabinski Land Development Plan Time Extension Request** – Bruce Light made a motion to accept the time extension of June 30, 2024. Seconded by Richard Rudy. All voted in favor.

**Metropolitan Edison/Jonathan & Katie Heagy Waiver Request** - Richard Rudy made a motion to approve Waiver Request §22-402.D.(5), Statement indicating the presence or absence of wetlands along with the name, address, and signature of the individual responsible for the determination. A note referencing wetland regulations shall be placed conspicuously on the plan to be recorded. Seconded by Bruce Light. All voted in favor.

**Matt Balmer Ag Operation Waiver Request** - Bruce Light made a motion to approve Waiver Request §22-304.2.A, to submit a preliminary plan for review and approval prior to the submission of a final plan. Seconded by Richard Rudy. All voted in favor.

**Treeline Ave Pipe Replacement Update** – A copy of the plan was given to the township and the solicitor. Bid specs will be ready for the beginning of the year.

**Intersection of Mountain Drive and Camp Strause Road** – Authorization to proceed was given at the November meeting.

**Chestnut Hill Road and Blue Mtn Road** – Pending, the landowners attorney has not contacted the township solicitor to date.

**NPDES Signature Request**

**DEP – Municipal Notification of Planned Land Development for Chapter 102 Permits**

**SOLICITOR BUSINESS** - Solicitor Enck reported on the following:

**MINUTES  
BETHEL TOWNSHIP BOARD OF SUPERVISORS  
DECEMBER 14, 2023**

**Cold Spring Rental, LLC Plan Time Extension Request** - Bruce Light made a motion to amend the agenda to add the Cold Spring Rental, LLC Time Extension Request of February 9, 2024.

Richard Rudy made a motion to accept the time extension of February 9, 2024 for the Cold Spring Rental, LLC plan. Seconded by Shawn Hernley. All voted in favor.

**Hoover/Brubaker Subdivision Plan Time Extension Request** - Richard Rudy made a motion to amend the agenda to add the Hoover/Brubaker Time Extension Request of February 8, 2024. Seconded by Bruce Light. All voted in favor.

Bruce Light made a motion to accept the time extension of February 8, 2024, for the Hoover/Brubaker Subdivision Plan. Seconded by Shawn Hernley. All voted in favor.

Tim Showers and Greg Hostetter commented.

**Comcast Franchise Proposal** – The hearing will be held December 27, 2023 at 9:45 a.m. and the Resolution will be considered for adoption at the December 27, 2023 End of Year Meeting at 10:00 a.m.

**Zoning Ordinance Review Update** - Pending, the Planning Commission review.

**Resolution 121423-D – Conditional Use Application and Fee Schedule** - Pending the January 2, 2024 meeting.

**Spruce Ave and a portion of Beech Ave - Elvin and Sharon Shilling** - As-builts were received. Engineer Mack will provide a budgetary cost estimate of what the crack sealing and overlay will cost. The Board of Supervisors will weigh the pros and cons of possible litigation or paying to have the work completed.

**Resolution 121423 - CPA Firm for 2023 - Appointing the Certified Public Accountant Firm of Garcia Garman & Shea, PC, to Replace the Elected Auditors of Bethel Township, Lebanon County, for the Purpose of Examining all of the Accounts of the Township for Calendar Year 2023** - Shawn Hernley made a motion to adopt Resolution 121423 – APPOINTING THE CERTIFIED PUBLIC ACCOUNTANT FIRM OF GARCIA GARMAN & SHEA, PC, TO REPLACE THE ELECTED AUDITORS OF BETHEL TOWNSHIP, LEBANON COUNTY, FOR THE PURPOSE OF EXAMINING ALL THE ACCOUNTS OF THE TOWNSHIP FOR CALENDAR YEAR 2023. Seconded by Richard Rudy. All voted in favor.

**FSWA REPORT** – The Fredericksburg Sewer and Water Authority emailed the township their 2024 Board Meeting Schedule, Holiday Schedule, and the Water and Sewer Budget. It was also noted that the Authority continues to prepare for the building of a water treatment plant, which Jeffrey Steckbeck indicated should be ready for startup in the summer of 2025. The plant will be located along Rte 22 where the old sewer plant was located.

**RECREATION REPORT** –

**Pictures with the Easter Bunny with a Supply Budget of \$500.00** - Richard Rudy made a motion to approve the photos with the Easter Bunny on March 23, 2024 at the park from 2-4 p.m., with a supply budget of \$500.00. Seconded by Bruce Light. All voted in favor.

**2024 Pool Season** - Mike Saphore commented regarding the possible opening of the 2024 pool season.

**FINANCIAL REPORT** - Richard Rudy made a motion to approve the Financial Report as presented in the meeting packet, subject to audit. Seconded by Shawn Hernley. All voted in favor.

**BILLS PAYABLE** - Bruce Light made a motion to approve the Bills Payable as presented in the meeting packet. Seconded by Richard Rudy. All voted in favor.

**MINUTES  
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**OLD BUSINESS**

**Lebanon County - to install the License Plate Reading Technology Rte 22 and Rte 343** - Chief County Detective Jonathan Hess was present to discuss the request to install the license plate reading technology at the traffic light located at the intersection of Rte 22 and Rte 343.

Tim Showers, Greg Hostetter, Lori Hasbrouck and James Shotzberger commented.

Shawn Hernley made a motion to table the request until the January 2, 2024 meeting, to give Solicitor Enck time to review the Memorandum of Understanding. Seconded by Richard Rudy. All voted in favor.

**NEW BUSINESS**

**2024 Meeting Schedule Advertisement** – Richard Rudy made a motion to approve the advertisement of the 2024 Meeting Schedule. Seconded by Shawn Hernley. All voted in favor.

**Resolution 121423-A - Tax Levy Resolution - General, Fire Hydrant and Street Light** - Shawn Hernley made a motion to adopt Resolution 121423-A TAX LEVY RESOLUTION - GENERAL, FIRE HYDRANT AND STREET LIGHT. Seconded by Richard Rudy. All voted in favor.

**Resolution 121423-B - Occupational Privilege Tax** - Bruce Light made a motion to adopt Resolution 121423-B – OCCUPATIONAL PRIVILEGE TAX. Seconded by Shawn Hernley. All voted in favor.

**Resolution 121423-C - 2024 Budgets** - Richard Rudy made a motion to adopt Resolution 121423-C – 2024 BUDGETS. Seconded by Bruce Light. All voted in favor.

**Township Line Drive Agreement with Swatara Township** - Pending. The Swatara Township Solicitor hasn't contacted Solicitor Enck to date.

**PSATS Boot Camp, Dec. 19 / Mar. 16 / Mar. 23 - \$199.00 - Michael Saphore** - Richard Rudy made a motion to approve Michael Saphore attending the PSATS Boot Camp for \$199.00 on December 19th, March 16th and March 23rd. Seconded by Shawn Hernley. All voted in favor.

**COMMENTS** - Chairman Hernley expressed his gratitude to everyone for working with him over his six-year term as a Township Supervisor. He really enjoyed working with the other Township Supervisors, the Solicitor, the Engineer, the Township Manager and the residents of the township.

**ADJOURNMENT** - With no further business, Richard Rudy made a motion to adjourn the meeting at 8:14 p.m. Seconded by Bruce Light. All voted in favor.

**Respectfully Submitted,**

**Melissa Johnson  
Secretary**