

MINUTES
BETHEL TOWNSHIP BOARD OF SUPERVISORS
APRIL 11, 2024

The regularly scheduled meeting of the Bethel Township Board of Supervisors was held at 7:00 p.m. at the Bethel Township Building, 3015 S. Pine Grove Street, Fredericksburg, Pa with the following people present;

Bruce Light	Supervisor
Richard Rudy	Supervisor
Michael Saphore	Supervisor
Melissa Johnson	Township Manager
Andrew Morrow	Township Solicitor
Matthew Mack	Township Engineer

Approximately ten audience members were present.

The Call to Order was made and the Pledge to the Flag was completed.

COMMENTS – Gary Paoletti commented on the road safety regarding the PennDOT Rte 72 bridge closure detour from Rte 22 to Rte 343. The Supervisors agreed to reach out to PennDOT and Russ Diamonds office. James Shotzberger commented.

MINUTES – Bruce Light made a motion to approve the March 14, 2024 minutes as presented. Seconded by Michael Saphore. All voted in favor.

ROADMASTER REPORT - Roadmaster Saphore read the report as submitted.

Announcement – Melisa Johnson attended the Federally Mandated Probable Cause Training for CDL Supervisors Personnel and the CMV/CDL Records Management on March 26, 2024.

36” Foldable Stop Signs at the Traffic Lights - Engineer Mack will inquire if there are any PennDOT regulations the township must follow.

All Traffic Solutions – Engineer Mack will inquire if there are any PennDOT regulations the township must follow.

ENGINEERS BUSINESS – Engineer Mack reported on the following:

Randy Martin Implement Shed Stormwater Management Plan Approval – Pending,

Christ Lantz Stormwater Plan Approval - Pending, financial security.

Chestnut Hill and Blue Mtn Road, NPDES Signature Request and DEP – Municipal Notification of Planned Land Development for Chapter 102 Permits – Alex Kinzey from Steckbeck Engineering and Mike Bracrella from Bell and Evans were present to provide an update. They will be reevaluating the intersection and will be providing possibly a better design due to a recent property purchase.

Prologis/DCT Fredericksburg, LLC - Letter of Credit Request – Bruce Light made a motion to release the letter of credit in its entirety, as recommended by the Township Engineer. Seconded by Michael Saphore. All voted in favor.

David Brubaker Stormwater Management Plan Release of Financial Security – Michael Saphore made a motion to release the letter of credit in its entirety, as recommend by the Township Engineer. Seconded by Bruce Light. All voted in favor.

Donnie Zabinski Commercial Operation - HOP Acknowledgement Letter – Bruce Light made a motion to approve Engineer Mack preparing the PennDOT HOP Acknowledgement Letter for the Donnie Zabinski Commercial Operation plan. Seconded by Michael Saphore. All voted in favor.

Hoover/Brubaker Subdivision – Michael Saphore made a motion to accept the time extension request of 9/30/24. Seconded by Richard Rudy. All voted in favor.

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JME Lebanon LP - Letter of Credit Request and Legal Agreements – Pending. Attorney Morrow gave an update on the request from JME and the conversations with their attorney and title company.

Steven Mulholland - Letter of Credit Request – Bruce Light made a motion to reduce the letter of credit with a remaining balance of \$1,500.00, as recommended by the Township Engineer. Seconded by Michael Saphore. All voted in favor.

SOLICITOR BUSINESS - Solicitor Morrow reported on the following:

Resignation of John Enck, Spitler Kilgore and Enck, PC – Richard Rudy made a motion to accept the resignation from John Enck, Spitler Kilgore and Enck, PC as township solicitor. Seconded by Bruce Light. All voted in favor.

Appoint Township Solicitor - Andrew Morrow, Spitler Kilgore and Enck, PC – Richard Rudy made a motion to appoint Andrew Morrow, Spitler Kilgore and Enck, PC as township solicitor. Seconded by Michael Saphore. All voted in favor.

Treeline Ave Pipe Replacement – Deed Approval, Resolution 041124-A and Resolution 041124-B – Michael Saphore made a motion to accept the temporary Deed of Easement between Lester Michael Martin and Lydia J. Summy, now by marriage, Lydia J. Martin and Bethel Township. Seconded by Bruce Light. All voted in favor.

Michael Saphore made a motion to accept the temporary Deed of Easement between Danielle D. Hitz and Daniel R. Hitz and Bethel Township. Seconded by Bruce Light. All voted in favor.

Michael Saphore made a motion to adopt Resolution 041124-A – ACCEPTING THE DEDICATION TO BETHEL TOWNSHIP OF A REQUIRED RIGHT-OF-WAY FOR TREE LINE AVE (T-409) PIPE REPLACEMENT FROM LESTER MICHAEL MARTIN AND LYDIA J. MARTIN. Seconded by Bruce Light. All voted in favor.

Bruce Light made a motion to adopt Resolution 041124-B - ACCEPTING THE DEDICATION TO BETHEL TOWNSHIP OF A REQUIRED RIGHT-OF-WAY FOR TREE LINE AVE (T-409) PIPE REPLACEMENT FROM DANIELLE D. HITZ AND DANIEL R. HITZ. Seconded by Michael Saphore. All voted in favor.

Zoning Ordinance Review Update – Pending, the township zoning officer completing the revisions.

Spruce Ave and a portion of Beech Ave - Elvin and Sharon Shilling – Elvin Shilling was present to discuss the outstanding issues on Spruce Ave and a portion of Beech Ave.

Discussion was held on the core samples not being completed as promised at last month's meeting, the as-built plan, Mr. Shilling's responsibility to maintain the emergency access, the letter the township mailed to the Shilling's stating exactly what the township wanted completed, and the cul-de-sac being installed at the wrong location and Mr. Shillings belief that the Fredericksburg Sewer and Water Authority installed the fire hydrant at the wrong location.

Mr. Shilling stated he would be interested in the contact for the Ultra-Thin paving.

Engineer Mack again informed Mr. Shilling he only asked for the as-built plan from Chrisland Engineering, as approved by him, nothing else. He reminded Mr. Shilling that he will never again ask for anything on behalf of him.

Mr. Shilling stated he will pay the taxes and keep the road.

Township Line Drive - Agreement with Swatara Township – Michael Saphore made a motion to execute the agreement with Swatara Township regarding Township Line Drive. Seconded by Bruce Light. All voted in favor.

Ordinance 041124 - Mountain Drive and Camp Strause Road – Michael Saphore made a motion to adopt Ordinance 041124 – MULTI-WAY STOP INTERESCTION, MOUNTAIN DRIVE AND CAMP STRAUSE ROAD. Seconded by Bruce Light. All voted in favor.

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The ordinance will take effect in 5 days from today.

Lebanon County Bulletin – Legal Advertisement – Pending more research. Julie Keiter Lebanon County Bulletin commented.

RECREATION REPORT – Julie Keiter, Secretary for the Park and Recreation Board reported on the following:

Hinkelfest - Request to use Picnic Tables 9/13/24 - 9/15/24 – Bruce Light made a motion to approve the Hinkelfest using the township picnic tables September 13, 2024 – September 15, 2024. Seconded by Michael Saphore. All voted in favor.

Hiring Pool Employees – Michael Saphore made a motion to approve hiring Crystal Bomgardner as Head Lifeguard \$16.00/hr., Cala Martino as Assistant Head Lifeguard \$15.50/hr., Kaitlyn Michael, Darby Michael, Katie Marinkov, Ethan Martino, and Hudson Brown as lifeguards for \$15.00/hr. Seconded by Bruce Light. All voted in favor.

Michael Saphore made a motion to approve hiring Angelina Marko as the Head Concession Stand AT 11.00/hr, Teri Bateman, Barbara Steltz, Olivia Winters, Hayley Sheroky, Selah Martino and Chelsea Kohler as Concession Stand staff at \$10.00/hr. Seconded by Bruce Light. All voted in favor.

Park and Pool Fees – Michael Saphore made a motion to approve the 2024 Pool Season fees as recommended by the Park and Recreation Board. Seconded by Bruce Light. All voted in favor.

NL Alumni Band - Request to Perform in the Park 7/12/24 from 7-8 p.m. – Richard Rudy made a motion to approve the NL Alumni Band's request to perform in the park on July 12, 2024 from 7 to 8 p.m. Seconded by Bruce Light. All voted in favor.

Aquality Pool Service Quote \$14,423.00 - Michael Saphore made a motion to approve Aquality Pool Service Quote for \$14,423.00 for pool repairs. Seconded by Bruce Light. All voted in favor.

Resignation of Board Member Jeff Mazalewski – Bruce Light made a motion to accept the resignation of Jeff Mazalewski from the Park and Recreation Board. Seconded by Michael Saphore. All voted in favor.

AED- Chairman Rudy asked Lisa Rudy to reach out to the Township Manager with information on obtaining an AED for the pool.

FSWA REPORT – Supervisor Rudy read the e-mail report submitted by the FSWA.

FINANCIAL REPORT – Bruce Light made a motion to approve the Financial Report as presented in the meeting packet, subject to audit. Seconded by Michael Saphore. All voted in favor.

BILLS PAYABLE – Bruce Light made a motion to approve the Bills Payable as presented in the meeting packet. Seconded by Michael Saphore. All voted in favor.

OLD BUSINESS

No Parking Signage for Snow Removal – Pending.

Center Street Bridge – Low Volume Road Funding, Cost Estimate – Engineer Mack forwarded the cost estimate to Karl Kerchner at the Lebanon County Conservation District.

Camp Strause Road Bridge – Michael Saphore made a motion to accept the price increase from \$50,000.00 to \$55,000.00, not including the assumed direct cost amount of \$2,000.00, which is to cover mileage and other direct costs, from Wilson Consulting Group for the Camp Strause Bridge project. Seconded by Bruce Light. All voted in favor.

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NEW BUSINESS

Rental Property - 137 S. Center Street – Richard Rudy made a motion not to increase the rent for 137 S. Center Street for 2024. Seconded by Bruce Light. All voted in favor.

Uniform Construction Code Solicitor - Appoint Henry and Beaver \$200.00/hr. – Bruce Light made a motion to appoint Amy Leonard from Henry and Beaver as the Uniform Construction Code Solicitor and accept their fee schedule of \$200.00 an hour. Seconded by Richard Rudy. All voted in favor.

Resignation of Board Member Beverly Martel – Michael Saphore made a motion to accept the resignation of Beverly Martel from the Fredericksburg Sewer and Water Authority effective immediately. Seconded by Bruce Light. All voted in favor.

Any person interested in serving should submit a letter of interest to the Bethel Township Board of Supervisors.

Resolution 041124 - Price Adjustment of Bituminous Materials for Small Quantities – Michael Saphore made a motion to adopt Resolution 041124 – PRICE ADJUSTMENT OF BITUMINOUS MATERIALS FOR SMALL QUANTITIES. Seconded by Bruce Light. All voted in favor.

ADJOURNMENT - With no further business, Michael Saphore made a motion to adjourn the meeting at 8:35 p.m. Seconded by Bruce Light. All voted in favor.

Respectfully Submitted,

**Melissa Johnson
Secretary**