

MINUTES
BETHEL TOWNSHIP BOARD OF SUPERVISORS
DECEMBER 12, 2024

The regularly scheduled meeting of the Bethel Township Board of Supervisors was held at 7:00 p.m. at the Bethel Township Building, 3015 S. Pine Grove Street, Fredericksburg, Pa with the following people present;

Bruce Light	Supervisor
Richard Rudy	Supervisor
Michael Saphore	Supervisor
Melissa Johnson	Township Manager
Andrew Morrow	Township Solicitor
Jackie Hollenbach	Mack Engineering

The Call to Order was made and the Pledge to the Flag was completed. A moment of silence was held for Gene Kreitzer.

Approximately six audience members were in attendance.

ANNOUNCEMENT – An executive session was held on November 14, 2024 at approximately 7:50 p.m. to discuss personnel issues regarding working hours for maintenance crew.

COMMENTS – Jodi Hasbrouck, Chestnut Hill Road commented on her concerns she has regarding a letter she received stating Farmers Pride, Inc. dba Bell and Evans filed an application with the Susquehanna River Basin Commission for a water withdraw from a well located on a property owned by Bell and Evans Realty II LLC. , Rick Sauer, Beagle Road asked if the township received any information regarding possible chicken houses being built on the Grumbine property, Sam Acri commented on vehicles speeding on Mill Road and Clint LeRoy commented on speed bumps.

MINUTES - Bruce Light made a motion to approve the November 14, 2024 meeting minutes as presented. Seconded by Michael Saphore. All voted in favor.

ROADMASTER REPORT - Roadmaster Saphore read the report as presented.

All Traffic Solutions – Traffic Management Solutions Shield Radar Speed Sign – Mike Saphore made a motion to approve the purchase of another Traffic Management Solutions Shield Radar Speed Sign for approximately \$5,600.00. Seconded by Bruce Light. All voted in favor.

ENGINEERS BUSINESS - Engineer Mack reported on the following:

Treeline Ave Pipe Replacement - The bid will be advertised in February to be opened in March for the work to start in April.

Randy Martin Implement Shed Stormwater Management Plan Approval - Pending.

Bell and Evans - Chestnut Hill and Blue Mtn Road – Pending.

Matthew Balmer Ag Operation Plan Approval – Pending, January 6th meeting.

JME Lebanon, LP Land Development Phases 3, 4 and 5 – Financial Security Request – Pending, as-builts.

Travis & Holly Berger Subdivision – Sewer Planning Exemption – Bruce Light made a motion to approve the Sewer Planning Exemption as presented. Seconded by Michael Saphore. All voted in favor.

Linford Steiner Ag Operation Waiver Request and Time Extension Request – Bruce Light made a motion to grant waiver request §22-503.2.C.(1) – Landscape Buffer. Seconded by Michael Saphore. All voted in favor.

Bruce Light made a motion to accept the time extension of April 13, 2025. Seconded by Micheal Saphore. All voted in favor.

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Hoover/Brubaker Time Extension Request – Richard Rudy made a motion to accept the time extension of April 30, 2025. Seconded by Bruce Light. All voted in favor.

Donnie Zabinski – Time Extension Request – Michael Saphore made a motion to accept time extension of June 30, 2025. Seconded by Richard Rudy. All voted in favor.

Jay & Miriam Weaver Subdivision Plan – Deferral Request – Michael Saphore made a motion to defer the plan review to Jackson Township with the stipulation that there is a note on the plan with the deferral date, the township signatures and the number of EDU's used. Seconded by Bruce Light. All voted in favor.

Lehman – Sketch Plan 61 W Rosebud – Deferral Request – Bruce Light made a motion to defer the plan review to Jackson Township with the stipulation that there is a note on the plan with the deferral date, and the township signatures. Seconded by Michael Saphore. All voted in favor.

SOLICITOR BUSINESS - Solicitor Morrow reported on the following:

Zoning Ordinance Review Update – Pending.

Resolution 121224 – CPA Firm, 2024 Audit – Richard Rudy made a motion to adopt Resolution 121224 – APPOINTING THE CERTIFIED PUBLIC ACCOUNTANT FIRM OF GARCIA GARMAN & SHEA, PC, TO REPLACE THE ELECTED AUDITORS OF BETHEL TOWNSHIP, LEBANON COUNTY FOR THE PURPOSE OF EXAMINING ALL OF THE ACCOUNTS OF THE TOWNSHIP FOR CALENDAR YEAR 2024. Seconded by Michael Saphore. All voted in favor.

Ordinance 122424 - No Parking Signage for Snow Removal – Michael Saphore made a motion to adopt Ordinance 122424 – AN ORDINANCE OF THE TOWNSHIP OF BETHEL, LEBANON COUNTY, PENNSYLVANIA, AMENDING CHAPTER 15, MOTOR VEHICLES AND TRAFFIC, OF THE TOWNSHIP OF BETHEL CODE OF ORDINANCES, BY ADDING PART 7, NO PARKING FOR SNOW REMOVAL DURING SNOW SEASON, ON VILLAGE DRIVE, VISTA DRIVE, SHIRK DRIVE, CREEK DRIVE, ELIZABETH RUN DRIVE, HORIZON DRIVE AND WEAVERLAND DRIVE, AND TO PROVIDE FOR THE PLACEMENT OF NO PARKING SIGNAGE DURING SNOW REMOVAL. Seconded by Richard Rudy. All voted in favor.

Sherwin Williams - Outstanding Invoices – After some correspondence with their attorney, a check will be mailed to the township for \$567.50, the full amount owed, for professional fees.

Resolution 121224-E – Temporary Construction Easement, Bridge on Camp Strause Road – Bruce Light made a motion to adopt Resolution 121224-E – ACCEPTING THE DEDICATION TO BETHEL TOWNSHIP OF TEMPORARY CONSTRUCTION EASEMENTS FOR THE SUPERSTRUCTURE REPLACEMENT PROJECT OF THE BRIDGE ON CAMP STRAUSE ROAD (T-607) OVER MONROE CREEK FROM ALLETTA M. SCHADLER AND ANDREW M. WHITEHILL, MEMBERS OF CAMP CARSON, LLC. Seconded by Michael Saphore. All voted in favor.

RECREATION REPORT – Samantha Acri gave the report.

FSWA REPORT – Supervisors Rudy gave a brief report.

FINANCIAL REPORT – Michael Saphore made a motion to approve the Financial Report as presented in the meeting packet, subject to audit. Seconded by Bruce Light. All voted in favor.

BILLS PAYABLE – Michael Saphore made a motion to approve the Bills Payable as presented in the meeting packet. Seconded by Bruce Light. All voted in favor.

OLD BUSINESS

Camp Strause Road Bridge – Superstructure Bid Packet Approval – The bids will be awarded January 15, 2025 at 9 am.

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Fire Company and Fire Police Special Duty Request/Authorization Form – The form will be ready for adoption at the December 30, 2024 meeting.

Act 172 - Volunteer Fire Tax Credit – A meeting will be held next week between Mike Saphore and Melissa Johnson.

NEW BUSINESS

Traffic Study- Chestnut Road Speed Limit – Michael Saphore made a motion to approve a speed study on Chestnut Hill Road. Seconded by Richard Rudy. All voted in favor.

Rick Sauer commented.

Resolution 121224-A – Tax Levy Resolution - General Purpose, Fire Hydrant and Street Light – Michael Saphore made a motion to adopt Resolution 121224-A TAX LEVY RESOLUTION – GENERAL PURPOSE, FIRE HYDRANT AND STREET LIGHT. Seconded by Richard Rudy. All voted in favor.

Resolution 121224-B – Tax Levy Resolution – Occupational Privilege Tax – Bruce Light made a motion to adopt Resolution 121224-B – TAX LEVY RESOLUTION – OCCUPATIONAL PRIVELEGE TAX. Seconded by Michael Saphore. All voted in favor.

Resolution 121224-C – Adoption of the 2025 Budgets – General Fund, Building Fund and Park and Recreation Fund – Bruce Light made a motion to adopt Resolution 121224-C – ADOPTION OF THE 2025 BUDGETS – GENERAL FUND, BUILDING FUND AND PARK AND RECREATION FUND. Seconded by Michael Saphore. All voted in favor.

2025 Meeting Schedule – Approval to Advertise – Michael Saphore made a motion to approve the advertisement of the 2025 Meeting Schedules. Seconded by Bruce Light. All voted in favor.

2025 Traffic Signal Maintenance Agreements – Michael Saphore made a motion to enter into the 2025 Traffic Signal Maintenance Agreements with C.M. High. Seconded by Bruce Light. All voted in favor.

ADJOURNMENT – With no further business, Bruce Light made a motion to adjourn the meeting at 8:03 p.m. Seconded by Michael Saphore. All voted in favor.

Respectfully Submitted,

**Melissa Johnson
Secretary**