

MINUTES
BETHEL TOWNSHIP BOARD OF SUPERVISORS
NOVEMBER 14, 2024

The regularly scheduled meeting of the Bethel Township Board of Supervisors was held at 7:00 p.m. at the Bethel Township Building, 3015 S. Pine Grove Street, Fredericksburg, Pa with the following people present;

Bruce Light	Supervisor
Richard Rudy	Supervisor
Michael Saphore	Supervisor
Melissa Johnson	Township Manager
Andrew Morrow	Township Solicitor
Matthew Mack	Township Engineer

Approximately seven audience members were in attendance.

ANNOUNCEMENT – An executive session was held on November 14, 2024 at approximately 6:00 p.m. to discuss personnel issues regarding working hours for maintenance crew. Supervisors Saphore and Rudy attended.

COMMENTS – None.

MINUTES - Bruce Light made a motion to approve the October 10, 2024 meeting minutes as presented. Seconded by Michael Saphore. All voted in favor.

ROADMASTER REPORT - Roadmaster Saphore gave the report.

ENGINEERS BUSINESS - Engineer Mack reported on the following:

Treeline Ave Pipe Replacement - Pending. The bid specs are ready to go.

Randy Martin Implement Shed Stormwater Management Plan Approval - Pending.

Chestnut Hill and Blue Mtn Road – Pending.

Matthew Balmer Ag Operation Plan Approval – Pending.

Beach Run Financial Security Request – Michael Saphore made a motion to release \$17,525.95, holding \$3,861.70 through the 18-month maintenance period for the township roadway improvements. Seconded by Bruce Light. All voted in favor.

JME Lebanon, LP Land Development Phases 3, 4 and 5 – Financial Security Request – Pending, as-builts.

Linford Steiner Ag Operation Waiver Requests -

§22-304.2.A- To submit a preliminary plan for review and approval prior to the submission of the final plan

Bruce Light made a motion to grant waiver request §22-304.2.A- to submit a preliminary plan for review and approval prior to the submission of the final plan. Seconded by Michael Saphore. All voted in favor.

§22-403.C.(2)(c) & §22-511 – To set monuments and iron pins to describe property dimensions, angles and bearings

Michael Saphore made a motion to grant waiver request §22-403.C.(2)(c) & §22-511 – to set monuments and iron pins to describe property dimensions, angles and bearings. Seconded by Bruce Light. All voted in favor.

§22-512.3.A & §22-512.3B & §22-512.3.C – To install curbs, sidewalks and streetlights

Bruce Light made a motion to grant waiver requests §22-512.3.A & §22-512.3B & §22-512.3.C – to install curbs, sidewalks and streetlights. Seconded by Michael Saphore. All voted in favor.

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§22-510.C.(16) – to provide a second, distinct means of access

Michael Saphore made a motion to grant waiver request §22-510.C.(16) – to provide a second, distinct means of access, as long as the Fire Company is in agreement. Seconded by Bruce Light. All voted in favor.

Travis & Holly Berger Time Extension Request – Bruce Light made a motion to accept the time extension request of February 16, 2025. Seconded by Michael Saphore. All voted in favor.

SOLICITOR BUSINESS - Solicitor Morrow reported on the following:

Zoning Ordinance Review Update – Pending. Jackie Hollenbach will attend the November 19, 2024 Planning Commission meeting.

Proposed Resolution 121224 – The proposed resolution was advertised and will be considered at the December meeting.

No Parking Signage for Snow Removal Ordinance – Richard Rudy made a motion to authorize Solicitor Morrow to advertise the proposed snow removal ordinance for adoption at the December 12, 2024 meeting. Seconded by Michael Saphore. All voted in favor.

Bell and Evans Pipeline Agreement – Michael Saphore made a motion to accept the Bell and Evans Realty, II, LLC Pipeline Project Feasibility Assessment Reimbursement and Escrow Agreement and authorize Chairman Rudy to sign the agreement. Seconded by Bruce Light. All voted in favor.

Tree Line Ave Development Phase I – Approve Chrisland Engineering to conduct a review and provide the Solicitor with any documents they locate and costs that may occur – Michael Saphore made a motion to have Solicitor Morrow double check the files to make sure Attorney Enck did not already have a search completed and if no records are found approve Chrisland Engineering to conduct a review and provide Solicitor Morrow with any documents they locate and costs that they may occur. Seconded by Bruce Light. All voted in favor.

Right to Know Resolution Review – Pending.

Letter to Sherwin Willimas – Regarding Outstanding Invoices for Professional Fees – A letter was prepared and mailed to Sherwin Williams regarding their outstanding balance of \$567.50 for professional fees.

RECREATION REPORT – Samantha Acri gave the report.

Pictures with Santa – Richard Rudy made a motion to approve the Pictures with Santa on December 14, 2024 from 11 a.m. until 1 p.m. at the park. Seconded by Michael Saphore. All voted in favor.

Chairman Rudy asked that the Recreation Board start planning an event for the America 250 celebration.

FSWA REPORT – Next meeting is Monday, November 18, 2024.

FINANCIAL REPORT – Michael Saphore made a motion to approve the Financial Report as presented in the meeting packet, subject to audit. Seconded by Bruce Light. All voted in favor.

BILLS PAYABLE – Bruce Light made a motion to approve the Bills Payable as presented in the meeting packet. Seconded by Michael Saphore. All voted in favor.

OLD BUSINESS

Camp Strause Road Bridge – Superstructure Bid Packet Approval – Bruce Light made a motion to approve the bid packet prepared by Wilson Consulting Group, PC for the Super Structure Replacement Township Bridge B-5, T-607 (Camp Strause Road) Over Monroe Creek in Bethel Township, Lebanon County with the following dates, *December 9, 2024* – Advertisement (Penn Bid by Engineer), *January 3, 2025* – Last day for questions regarding bids,

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January 14, 2025 Bid opening (by Engineer), Bid review and Recommendation Letter to Bethel Township for signature (to coincide with a special public meeting at 9 am on *January 15, 2025* at which Supervisors will award the bid), *January 23, 2025* Intent to Award Letter to Contractor, asking for his/her executed contract documents and insurance information, *February 6, 2025*, Engineer review Contractor documents and sends to Bethel Township for final execution, 3 copies (1 - Bethel Township, 1 - Contractor, and 1 - Engineer), *February 13, 2025*, Owner executes documents, *March 3, 2025*, Preconstruction meeting, *March 3, 2025*, Notice to Proceed, *August 15, 2025*, Completion of Project. Seconded by Michael Saphore. All voted in favor.

Michael Saphore made a motion to authorize Solicitor Morrow to advertise for the township as required by the Second-Class Township Code. Seconded by Bruce Light. All voted in favor.

Attorney Morrow has reached out to the adjoining property owners and they are on board with the project. A draft Temporary Easement will be prepared.

Fire Company and Fire Police Special Duty Request/Authorization Form – Pending, a work in progress.

Act 172 - Volunteer Fire Tax Credit – Pending, a work in progress.

NEW BUSINESS

Traffic Study- Mill Road Speed Limit – Michael Saphore made a motion to approve a speed study on Mill Road. Seconded by Richard Rudy. All voted in favor.

Discussion was held on also having a speed study completed on Chestnut Hill Road. The Board agreed to have it on the agenda for the December meeting.

Powerton Generators – Generator Maintenance Agreement \$372.00 per year - Bruce Light made a motion to approve the Generator Maintenance Agreement with Powerton Generators for \$372.00 per year. Seconded by Micheal Saphore. All voted in favor.

Advertisement of the 2025 Budgets – Michael Saphore made a motion to advertisement the 2025 Budgets. Seconded by Bruce Light. All voted in favor.

Acknowledgement of Wesley P. and Kathleen Kay Shartle – 16.9-acre portion located in Bethel Township, Lebanon County is enrolled in Bethel Township, Berks County Ag Security Area – Bruce Light made a motion to send a letter of acknowledgment to the Berks County Agricultural Land Preservation Board that the Wesley P. and Kathleen Kay Shartle (Parcel No 30347100489149) 16.9-acre portion of land located in Bethel Township, Lebanon County is enrolled in Bethel Township Berks County Ag Security Area. Seconded by Michael Saphore. All voted in favor.

ADJOURNMENT – With no further business, Bruce Light made a motion to adjourn the meeting at 7:49 p.m. Seconded by Michael Saphore. All voted in favor.

Chairman Rudy announced at 7:50 p.m. that the Board would continue their executive session from earlier to include Supervisor Light, and Attorney Morrow regarding personnel issues.

Respectfully Submitted,

**Melissa Johnson
Secretary**