

MINUTES
BETHEL TOWNSHIP BOARD OF SUPERVISORS
FEBRUARY 13, 2025

The regularly scheduled meeting of the Bethel Township Board of Supervisors was held at 7:00 p.m. at the Bethel Township Building, 3015 S. Pine Grove Street, Fredericksburg, Pa with the following people present;

Bruce Light	Supervisor
Richard Rudy	Supervisor
Michael Saphore	Supervisor
Melissa Johnson	Township Manager
Matthew Mack	Township Engineer
Andrew Morrow	Township Solicitor

Approximately, ten audience members were in attendance.

The Call to Order was made and the Pledge to the Flag was completed.

COMMENTS - Clint LeRoy commented on a PennDOT road, police coverage, a sign that is the PennDOT right-of-way, financial funding for the township fire companies and a picture of the flag he emailed to Supervisor Saphore.

MINUTES - Bruce Light made a motion to approve the January 6, 2025 and the January 15, 2025 minutes as presented. Seconded by Michael Saphore. All voted in favor.

ROADMASTER REPORT - Supervisor Saphore gave the report.

ENGINEERS BUSINESS - Engineer Mack reported on the following:

Treeline Ave Pipe Replacement Update - Bid documents will be sent to Solicitor Morrow for review.

Randy Martin Implement Shed Stormwater Management Plan Approval - Pending.

Bell and Evans - Chestnut Hill and Blue Mtn Road - Pending, still evaluating intersection.

Eric Hoover & Daryl Brubaker Minor Subdivision Plan - Stormwater Agreement - Bruce Light made a motion to enter into the Stormwater Agreement and Declaration of Easement with Eric Hoover and Daryl Brubaker. Seconded by Michael Saphore. All voted in favor.

Richard Rudy made a motion to approve the plan as presented. Seconded by Bruce Light. All voted in favor.

Bell and Evans Realty II, LLC Cook Facility Waiver Request - §22-510.C(10)(a) & (b) - Road Frontage - Bruce Light made a motion to grant waiver request §22-510.C(10)(a) & (b) - Road Frontage. Seconded by Michael Saphore. All voted in favor.

Travis and Holly Berger Subdivision & Stormwater Management Plan - Time Extension Request & Waiver Requests - Bruce Light made a motion to accept the time extension of May 17, 2025. Seconded by Michael Saphore. All voted in favor.

§22-510.C.10.B - Improvements of Existing Streets - Michael Saphore made a motion to grant waiver request §22-510.C.10.B, Improvements of Existing Streets. Seconded by Bruce Light. All voted in favor.

§23-113.5 - Minimum Pipe Size - Bruce Light made a motion to grant waiver §23-113.5, Minimum Pipe Size. Seconded by Michael Saphore. All voted in favor.

SOLICITOR BUSINESS - Solicitor Morrow reported on the following:

Zoning Ordinance Review Update - The draft will be moving on to Solicitor Morrow for review.

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Mulholland Letter of Credit - 60-day Notice to Terminate Letter of Credit - Pending, as-builts need to be submitted and outstanding invoices need to be paid. Several attempts have been made to contact the Mulholland's both by the financial institution and the township engineering, with no avail.

Michael Saphore made a motion to authorize the draw down from the letter of credit of the remaining balance of \$1,500.00 for the Mulholland plan. Seconded by Bruce Light. All voted in favor.

RECREATION REPORT - Melissa Johnson gave a brief report.

2025 Pool Season - Advertisement for Pool Employees - Michael Saphore made a motion to approve advertising for pool staff for the 2025 pool season. Seconded by Bruce Light. All voted in favor.

Hinkelfest - Request to Use Picnic Tables 9/12/25 - 9/14/25 - Bruce Light made a motion to approve the Hinkelfest using the township picnic tables September 12, 2025 - September 14, 2025. Seconded by Michael Saphore. All voted in favor.

FSWA REPORT - Chairman Rudy announced their next meeting is Monday, February 17, 2025.

FINANCIAL REPORT - Michael Saphore made a motion to approve the Financial Report as presented in the meeting packet, subject to audit. Seconded by Bruce Light. All voted in favor.

BILLS PAYABLE - Richard Rudy made a motion to approve the Bills Payable as presented in the meeting packet. Seconded by Bruce Light. All voted in favor.

OLD BUSINESS

Fire Company and Fire Police Special Duty Request/Authorization Form - Michael Saphore made a motion to approve the Fire Company and Fire Police Special Duty Request/Authorization Form as presented. Seconded by Bruce Light. All voted in favor.

ACT 172 - Volunteer Fire Tax Credit - Solicitor Morrow and Supervisor Saphore provided an update on the research that has been completed to date. Pending, still a work in progress.

Uniform Construction Code Board Member - Randy Zeigler - Richard Rudy made a motion to appoint Randy Zeigler to the Uniform Construction Code Board, to serve at the pleasure of the Board. Seconded by Bruce Light. All voted in favor.

NEW BUSINESS

2025 Salt Contract - Costars August 2025 - July 2026 - 650 Tons - Michael Saphore made a motion to participate in the Costars Sodium Chloride (Road Salt) August 2024-July 2025 for 650 tons. Seconded by Bruce Light. All voted in favor.

2025 Fuel Prices - Michael Saphore made a motion to accept the quote from Meyer Oil Company to deliver 12,000 gallons of diesel fuel for a total cost of \$2.913/gallon, add .03/gallon for winter additive and 2,000.00 gallons of 87 Octane Gasoline for a total cost of \$2.4450/gallon with the escalator/de-escalator provisions. Seconded by Bruce Light. All voted in favor.

Leffler Energy and Talley Petroleum were contacted for a quote, but did not respond

2025 Snow Blower Operators - Richard Rudy made a motion to approve Randy Zeigler \$120.00/hr. - no price increase and Joel Seigrist \$170.00/hr. as 2025 Snow Blower Operators with insurance certificates. Seconded by Michael Saphore. All voted in favor.

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Execute Contract Documents - Township Bridge B-5, T-607 Camp Strause Road over Monroe Creek Superstructure Replacement Project - Michael Saphore made a motion to execute the contract documents for Township Bridge B-5, T-607 Camp Strause Road over Monroe Creek Superstructure Replacement Project. Seconded by Bruce Light. All voted in favor.

Notification to Proceed Letter to Grace Industries, Inc. - Township Bridge B-5, T-607 Camp Strause Road over Monroe Creek Superstructure Replacement Project - Michael Saphore made a motion to authorize Richard Rudy, Chairman of the Board of Supervisors to sign the Notification to Proceed Letter to Grace Industries, Inc. Seconded by Bruce Light. All voted in favor.

Wilson Consulting Group Proposal for Construction Services for Township Bridge B-5, T-607 Camp Strause Road over Monroe Creek Superstructure Replacement Project - Richard Rudy made a motion to approve the proposal for the construction services for Township Bridge B-5, T-607 Camp Strause Road over Monroe Creek Superstructure Replacement Project not to exceed \$26,520.00. Seconded by Michael Saphore. All voted in favor.

Ratify Purchase of the Pro Magnum 4000 Pressure Washer and Accessories \$3,500.00 - Richard Rudy made a motion to ratify the purchase of the Pro Magnum 4000 Pressure Washer and Accessories for \$3,500.00. Seconded by Michael Saphore. All voted in favor.

Ratify Fire Police Special Duty Request - Mt. Zion Fire Co. Funeral Procession January 31, 2025 - Richard Rudy made a motion to ratify the approval of the Mt. Zion Fire Police Special Duty Request on January 31, 2025 to participate in a funeral procession. Seconded by Bruce Light. All voted in favor.

Appoint Special Fire Police - Mt. Zion Fire Company - Delvin Lee Nolt - Richard Rudy made a motion to appoint Delvin Lee Nolt as a Mt. Zion Fire Company Special Fire Police. Seconded by Michael Saphore. All voted in favor.

Zoning Officer Hours - Bruce Light made a motion to approve the Zoning Officer hours of Monday from 1 pm – 4 pm and Thursday from 9 am - Noon. Seconded by Michael Saphore. All voted in favor.

Rent Township Property Rental - 137 S. Center Street - Bruce Light made a motion to increase the rent fifty dollars (\$50.00) for the township rental property located at 137 S. Center Street. Seconded by Michael Saphore. All voted in favor.

Part-Time Maintenance Crew - Kory Nolan - Michael Saphore made a motion to approve the hiring of Kory Nolan as a part-time maintenance crew. Seconded by Bruce Light. All voted in favor.

Advertise the Sale of Skid Unit Fuel Tank on Munci-Bid - Richard Rudy made a motion to approve the advertisement to sell the Skid Unit Fuel Tank on Munci-Bid. Seconded by Michael Saphore. All voted in favor.

Bell and Evan's Realty II, Inc. Agenda Request - Michael Bracrella was present to provide the township with an update of the current Bell and Evans projects.

EMA Coordinator – Lebanon County DES - Michael Saphore made a motion to appoint Brianna Laliberte, a staff emergency manager with the Lebanon County Department of Emergency Services as the Emergency Management Coordinator for Bethel Township. Seconded by Bruce Light. All voted in favor.

Bruce Light made a motion to adopt Resolution 021325 - Emergency Management Coordinator. Seconded by Michael Saphore. All voted in favor.

ADJOURNMENT - With no further business, Chairman Rudy adjourned the meeting at 8:04 p.m.

Respectfully Submitted,

**Melissa Johnson
Secretary**