

BETHEL TOWNSHIP PARK AND RECREATION BOARD
Minutes – 7 August 2025

CALL MEETING TO ORDER – The meeting was held at the Bethel Township’s Municipal Building, 3015 S. Pine Grove Street, Fredericksburg, PA 17026. Called to order at 7:00pm.

ROLL CALL

Julie Keiter	Present
Jerilynn Mease	Absent
Lauren Snader	Present
John Shireman, Alternate	Absent
Allison Showalter	Present (chair)
Samantha Acri	Present (recording secretary)

There was two (2) audience member in attendance, Melissa Johnson (township manager) and Clint LeRoy (resident).

COMMENTS – Clint LeRoy requested information from the group regarding the status of various park structures/potential plans such a pickleball court, bleachers, and pool equipment in hopes of helping support projects with his resources and connections in the community. The board shared that there are no needs/active projects at this time, but we are thankful for his offer and will share his contact information if anything comes up.

MINUTES – Julie Keiter made a motion to approve the minutes from July 3rd, 2025, seconded by Allison Showalter. All voted in favor.

TREASURY REPORT – Checking account balance: \$113,331.06. Savings account balance: \$314,228.86.

BILLS PAYABLE – Julie Keiter made a motion to pay the bills as presented, seconded by Allison Showalter. All voted in favor.

Aquality Pool Service – Complete Pool Pump	5791.70
Buckman’s Inc. – Hypochlorite Solution	2500.60
Comcast Business – Monthly Invoice	121.85
Hailey Sheroky – ½ Lifeguard Certification Reimbursement	150.00
John Gross & Company – Concession Supplies	508.80
Jono Hardware – Supplies	490.41
Met Ed – Monthly Invoice	692.03
Redner’s – Concession Supplies	186.87
Samantha Acri – American250PA Supplies (Grant) Reimbursement	1,397.36
Visa – Supplies	2,535.38

Total	\$14,375.00

OLD BUSINESS

Park Events: Kids Fall Fun Day/Touch-a-Truck – Scheduled for Saturday, September 20, 2025 from 1-4pm. No new updates, flyer was created and final planning is on track.

Event Insurance – No update, need to coordinate with township manager for updated file from insurance agent.

LSA Grant, Sprinkler System for Baseball Field – No update, bidding process still pending.

America250PA Events – The PA Day event on July 19th was successful, despite the rain. There are final details to be completed, ideally before Fall Fun Day, which the group will do over the next few weeks. Samantha Acri will submit the summary report and before/after photos to Keep Pennsylvania Beautiful before their August 29th deadline. Grant funding for the event was used as follows:

Jono Hardware (township account) – \$481.99
Reimbursements to Samantha Acri – \$1,397.36
Unspent funds, return to the state – \$120.65

Samantha Acri made a motion to write a check for unspent funds and send to America250PA once we are given their address, seconded by Julie Keiter. All voted in favor.

Rotary Peace Pole Location – Allison Showalter made a motion to defer the decision of the Peace Pole location to township staff, seconded by Samantha Acri. All voted in favor.

NEW BUSINESS

The group reviewed an updated Small Pavilion Rental Agreement form (**attached**), which was adjusted to address issues with recent rentals (cars parked in the grass, trash left behind, etc.) by requiring a \$50 deposit that is refunded only upon an inspection of the pavilion after the rental has ended. If there is no damage and no clean-up needed, the deposit will be returned. If not, the deposit will go toward the cost of the clean-up/repairs. Julie Keiter made a motion to approve the new rental agreement form and begin collecting deposits, seconded by Lauren Snader. All voted in favor.

Ratify Purchase of Complete Pool Pump – A replacement pump for the pool was purchased urgently to replace the current pump (which is around 10 years old) after issues were identified. Allison Showalter made a motion to ratify this purchase in the amount of \$5,791.70, seconded by Samantha Acri. All voted in favor.

Splash Party Refund – The group acknowledged a refund request from a splash party that was cancelled due to weather on July 26th and was not able to be re-booked. Allison Showalter made a motion to agree with the township's decision to refund the \$200 fee in full, seconded by Julie Keiter. All voted in favor.

ADJOURNMENT – *Next scheduled meeting September 4th, 2025 at 7pm. With no further business, Allison Showalter made a motion to adjourn the meeting at 7:23pm, seconded by Julie Keiter. All voted in favor.*

Samantha Acri
Recording Secretary