

**MINUTES
BETHEL TOWNSHIP BOARD OF SUPERVISORS
AUGUST 14, 2025**

The regularly scheduled meeting of the Bethel Township Board of Supervisors was held at 7:00 p.m. at the Bethel Township Building, 3015 S. Pine Grove Street, Fredericksburg, Pa with the following people present;

Bruce Light	Supervisor
Michael Saphore	Supervisor
Richard Rudy	Supervisor
Melissa Johnson	Township Manager
Matthew Mack	Township Engineer
Andrew Morrow	Township Solicitor

Approximately, twelve audience members were in attendance.

The Call to Order was made and the Pledge to the Flag was completed.

COMMENTS – None.

MINUTES - Bruce Light made a motion to approve the July 17, 2025 minutes as presented. Seconded by Michael Saphore. All voted in favor.

EMA COORDINATOR – Brianna Laliberte was present to introduce herself as the recently appointed Bethel Township EMA Coordinator and provided a briefing.

ROADMASTER REPORT - Supervisor Saphore gave the report.

ENGINEERS BUSINESS - Engineer Mack reported on the following:

Randy Martin Implement Shed Stormwater Management Plan Approval - Pending, Cost Estimate

Bell and Evans - Chestnut Hill Road and Blue Mtn Road - The banks were cut back along Chestnut Hill Road and Blue Mtn Road. Engineer Mack will take pictures and send a report to the Planning Commission for review and comment.

Bell and Evans Realty II, LLC - Cook Facility Plan

Waiver Request: §22-512.3.a & b - Curb and Sidewalks:

Michael Saphore made a motion to table waiver request §22-512.3.a & b - Curb and Sidewalks. Seconded by Bruce Light. All voted in favor.

Bell and Evans Realty, LLC - Plant 2

Waiver Request: §22-511 – Provide sufficient monuments:

Bruce Light made a motion to grant waiver request §22-511 – Provide sufficient monuments. Seconded by Michael Saphore. All voted in favor.

Agreements and Plan Approval:

Bruce Light made a motion to enter into the Subdivision and Land Development Improvements Agreement with Bell and Evans Realty, LLC for Plant 2, dated August 5, 2025. Seconded by Michael Saphore. All voted in favor.

Michael Saphore made a motion to enter into the Stormwater Management Agreement and Declaration of Easement with Bell and Evans Realty, LLC for Plant 2, dated August 5, 2025. Seconded by Bruce Light. All voted in favor.

Bruce Light made a motion to approve the plan as presented. Seconded by Michael Saphore. All voted in favor.

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Time Extension Request - September 12, 2025 - Not necessary.

Bell and Evans/County of Lebanon DES

Waiver Requests:

§22-402.C.(3) – Existing streets, utilities, topography and natural features within 100' of the proposed subdivision shall be illustrated on the plans

Bruce Light made a motion to grant waiver request §22-402.C.(3) – Existing streets, utilities, topography and natural features within 100' of the proposed subdivision shall be illustrated on the plans. Seconded by Michael Saphore. All voted in favor.

§22-510.C(10)(a) – Curbs and Sidewalks

Michael Saphore made a motion to grant waiver request §22-510.C(10)(a) – The Developer shall improve the existing street to the cartway width established for new streets of the same classification set forth in this chapter. The Developer shall install curbs, sidewalks, pavement widening, stormwater management facilities. Seconded by Bruce Light. All voted in favor.

Request to have Plan Name Changed to “County of Lebanon – Communication Tower Site”

Michael Saphore made a motion to approve the request to have the plan name change to “County of Lebanon - Communication Tower Site”. Seconded by Bruce Light. All voted in favor.

Bell and Evans II, LLC - Transportation Center

Time Extension Request

Richard Rudy made a motion to accept the time extension request of October 10, 2025. Seconded by Michael Saphore. All voted in favor.

Bell and Evans Realty II, LLC - Pipeline Project

Approval of Township Road Occupancy Private Utility Agreement

Bruce Light made a motion to approve the Township Road Occupancy Private Utility Agreement and authorize the Chairman of the Board to sign the agreement. Seconded by Michael Saphore. All voted in favor.

Cold Springs Rental Financial Security Request - No action, pending.

Paul E. and Janice S. Lehman - 61 Rosebud Road Plan Approval

Bruce Light made a motion to acknowledge the deferral of the plan to Jackson Township and approve signing the plan as presented. Seconded by Michael Saphore. All voted in favor.

SOLICITOR BUSINESS - Solicitor Morrow reported on the following:

Zoning Ordinance Review Update - Pending. The township zoning officer just emailed Solicitor Morrow some new responses. He will review in the coming days. There is a lot to review but they are making progress.

RECREATION REPORT - Melissa Johnson gave the report.

Ratify Purchase of a Complete Pool Pump – \$5,791.70 – Michael Saphore made a motion to ratify the purchase of the complete pool pump for \$5,791.70. Seconded by Bruce Light. All voted in favor.

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Kelly Beidler – Request for Splash Party Refund - \$200.00 – Michael Saphore made a motion to refund the Splash Party fee of \$200.00 to Kelly Beidler. Seconded by Bruce Light. All voted in favor.

America250PA – Return of \$120.65 Unspent Grant Funds for PA Day – Richard Rudy made a motion to approve returning the America250PA unspent grant funds of \$120.65. Seconded by Michael Saphore. All voted in favor.

Approve Small Pavilion Rental Agreement Form Requiring a \$50.00 Deposit Fee – Michael Saphore made a motion to approve the Small Pavilion Rental Agreement form requiring a \$50.00 deposit fee. Seconded by Bruce Light. All voted in favor.

Pool Hours, Noon until 5 pm – August 18th – August 22nd, Weather Permitting – Michael Saphore made a motion to approve the pool hours from noon until 5 pm, August 18th – August 22nd, weather permitting. Seconded by Bruce Light. All voted in favor.

Pool Closes August 22nd at 5 pm for the Season – Weather Permitting – Michael Saphore made a motion to approve the pool closure on August 22 for the season, weather permitting. Seconded by Bruce Light. All voted in favor.

FSWA REPORT – Next meeting is August 18, 2025.

FINANCIAL REPORT – Bruce Light made a motion to approve the Financial Report as presented in the meeting packet, subject to audit. Seconded by Michael Saphore. All voted in favor.

BILLS PAYABLE – Michael Saphore made a motion to approve the Bills Payable as presented in the meeting packet. Seconded by Bruce Light. All voted in favor.

OLD BUSINESS

Speed Study (Mill Road & Chestnut Hill Road) - Engineer Mack reported on temporary speed humps. He stated a study is required and the township would need to verify with the local PennDOT representative to confirm compliance.

Intersection at Camp Strause Road and Mountain Drive – Engineer Mack provided the township with the design plan.

Low Volume Road Funding - Camp Strause Road Culvert Replacement - Traffic Count and Application – Engineer Mack prepared an application and will talk with Karl Kerchner at the Lebanon County Conservation District.

NEW BUSINESS

Pine Meadow Golf Course Request - Pine Meadow Road - Pending receiving a wetland letter stating we are not disturbing any of the wetlands from Pine Meadow Golf Course.

Engineer Mack stated that to qualify for waiver not to require the General Permit, he would need the wetland letter, he already verified that it is less than 100 acres of drainage area going to that pipe and he would need to prepare a detail of how construction would be to go forward to bypass pumping. Once the letter is received, he will put the package together.

Lynford Steiner Request - Golf Road - Lynford Steiner and Steve Steiner were present to discuss the improvements on Golf Road.

Bruce Light made a motion to approve the cooperation between the Township and Lynford Steiner to allow Steve Steiner to install the inlet box and lower the pipe and then the township maintenance crew will do the paving. Seconded by Michael Saphore. All voted in favor.

2025 Line Striping - \$20,397.60 - Bruce Light made a motion to approve the CoStars pricing of \$20,397.60 for the 2025 Line Striping. Seconded by Michael Saphore. All voted in favor.

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Fredericksburg Fire Police Special Duty Request – Hinkelfest 9/12/25 – 9/14/25 – Bruce Light made a motion to approve the Fredericksburg Fire Police Special Duty Request September 12, 2025 through September 14, 2025 for the Hinkelfest. Seconded by Michael Saphore. All voted in favor.

Zion Gosherts UCC, 1579 Mt. Zion Road – Request for a Minimum Use Driveway Awareness Letter – Bruce Light made a motion to approve the request from Zion Gosherts UCC for a Minimum Use Driveway Awareness Letter to be submitted to PennDOT for 1579 Mt. Zion Road. Seconded by Michael Saphore All voted in favor.

Camp Strause Road Bridge Updated Schedule – Bridge to Open 9/5/25, Weather Permitting – Bruce Light made a motion to approve the bridge opening of September 5, 2025, with no penalty, weather permitting. Seconded by Micheal Saphore. All voted in favor.

Executive Session - Chairman Rudy announced the meeting will be in recess at 7:47 pm to go into executive session to discuss the Dale Weiler Time Extension and possible litigation and personnel matters.

The meeting reconvened at 8:30 p.m.

Dale Weiler Time Extension – Solicitor Morrow recommended that the Board make a motion to grant Dale and Kristine Weiler a time extension until December 31, 2025 to liquidate its current lumber supply and wind down and terminate the business affairs of the Lumber Yard Use at 333 Union Road, Lebanon, PA 17046.

Bruce Light made a motion to grant Dale and Kristine Weiler a time extension until December 31, 2025 to liquidate its current lumber supply and wind down and terminate the business affairs of the Lumber Yard Use at 333 Union Road, Lebanon, PA 17046. Seconded by Michael Saphore. All voted in favor.

Personnel Matters - No action.

ADJOURNMENT - With no further business, Bruce Light made a motion to adjourn the meeting at 8:32 p.m. Seconded by Michael Saphore. All voted in favor.

Respectfully Submitted,

**Melissa Johnson
Secretary**