

BETHEL TOWNSHIP PARK AND RECREATION BOARD
Minutes – 4 September 2025

CALL MEETING TO ORDER – The meeting was held at the Bethel Township’s Municipal Building, 3015 S. Pine Grove Street, Fredericksburg, PA 17026. Called to order at 7:00pm.

ROLL CALL

Julie Keiter	Present
Jerilynn Mease	Present (co-chair)
Lauren Snader	Absent
John Shireman, Alternate	Present
Allison Showalter	Present (chair)
Samantha Acri	Present (recording secretary)

There was four (4) audience member in attendance, Elaine Ludwig (Northern Lebanon Rotary Club), Justin Bortz (Northern Lebanon Little League), Matthew Wenger (NLLL), and Clint LeRoy (resident).

COMMENTS – Elaine Ludwig provided an update to the board regarding the peace pole installation and planned ceremony. We will be coordinating this event with Kids Fall Fun Day on September 20th, 2025. The Rotary Club will advertise for their portion of the event.

MINUTES – Julie Keiter made a motion to approve the minutes from August 7th, 2025, seconded by John Shireman. All voted in favor.

TREASURY REPORT – Checking account balance: \$111,291.22. Savings account balance: \$314,624.87

BILLS PAYABLE – John Shireman made a motion to pay the bills as presented, seconded by Julie Keiter. All voted in favor.

Darby Michael – ½ Lifeguard Certification Reimbursement	157.50
Hudson Brown – ½ Lifeguard Certification Reimbursement	140.00
Kaitlyn Michael – ½ Lifeguard Certification Reimbursement	150.00
Jessica Beidler – Splash Party Refund	200.00
Met Ed – Monthly Invoice	640.33
Visa – Supplies	116.65

Total	\$1,404.48

OLD BUSINESS

Park Events: Kids Fall Fun Day/Touch-a-Truck – Scheduled for Saturday, September 20, 2025 from 1-4pm. Everything is on track, lots of groups have agreed to attend including a few new ones. The alumni band will not be playing this year. Set up and clean up assignments (~5 volunteers) will be used to ensure there is enough support.

Event Insurance – No update, continuing to work with contact to get a working submission form

LSA Grant, Sprinkler System for Baseball Field – No update, bidding process still pending (waiting for review by township engineer)

America250PA Events – Final report for PA Day event was submitted. The board will return to the park within the next two weeks to finish final details. Samantha Acri will send another request about how to return unspent grant funds.

NEW BUSINESS

NLLL Spring 2026 Season – Justin Bortz (president) and Matthew Wenger (vice president) presented information to the board about the upcoming plans for the NLLL and various updates/requests including:

- There will be no field usage for fall 2025.
- NLLL is planning maintenance/upgrades at the field during the next few months. The Park & Rec board asked to be made aware of known work days to avoid conflicting events.
 - Site of old shed will be cleaned up and grass replanted
 - Scoreboard will be updated/repared, if funding/sponsorship is available
 - Weeds will be removed
 - The “lip” between the in-field and out-field will be flattened (currently causing issues with water drainage), unless this will be resolved by sprinkler project
- As soon as additional information is available, the Park & Rec board will share information about the sprinkler project with NLLL, including timeline and scope.
- The Park & Rec board requested that someone from NLLL contact us immediately (text/call) upon noticing any issue, particularly with the bathroom, rather than waiting until business hours to notify the township.
- The group discussed usage of lights at the field, which are currently allowed ONLY for games – not practice. The NLLL would like to explore options to be able to use the lights more often.

Viking Baseball Club, Field Agreement – Jerilynn Mease made a motion to approve the field agreement as submitted for VBC tryouts on September 27th, seconded by Julie Keiter. All voted in favor.

ADJOURNMENT – *Next scheduled meeting October 2, 2025 at 7pm. With no further business, Julie Keiter made a motion to adjourn the meeting at 7:33pm, seconded by Samantha Acri. All voted in favor.*

Samantha Acri
Recording Secretary