

**MINUTES
BETHEL TOWNSHIP BOARD OF SUPERVISORS
OCTOBER 9, 2025**

The regularly scheduled meeting of the Bethel Township Board of Supervisors was held at 7:00 p.m. at the Bethel Township Building, 3015 S. Pine Grove Street, Fredericksburg, Pa with the following people present;

Bruce Light	Supervisor
Richard Rudy	Supervisor
Michael Saphore	Supervisor
Melissa Johnson	Township Manager
Matthew Mack	Township Engineer
Andrew Morrow	Township Solicitor

Approximately, eight audience members were in attendance.

The Call to Order was made and the Pledge to the Flag was completed.

ANNOUNCEMENT - An executive session was held on September 29, 2025 at 9:00 a.m. to discuss personnel issues. In attendance were Supervisors Bruce Light, Richard Rudy (via telephone) and Michael Saphore, Township Solicitor Andrew Morrow and Township Manager Melissa Johnson.

Michael Saphore made a motion to appoint Clark Hill to serve as the Township Labor & Employment Law Attorney retroactive to September 23, 2025. Seconded by Bruce Light. All voted in favor.

COMMENTS - James Mentzer from LebTown comment on the executive session and the appointment of Clark Hill. Lisa Rudy announced that it is Fire Prevention Week and reminded everyone it's a good time to check their smoke detectors.

MINUTES - Bruce Light made a motion to approve the September 18, 2025 minutes as presented. Seconded by Michael Saphore. All voted in favor.

ROADMASTER REPORT - Supervisor Saphore gave the report as presented and announced that the Tree Line Ave pipe project is projected to start around the week of the 27th and that the Mountain Drive and Camp Strause Road intersection project is completed.

ENGINEERS BUSINESS - Engineer Mack reported on the following:

Randy Martin Implement Shed Stormwater Management Plan Approval - Pending, Cost Estimate. Engineer Mack recommended this item be removed from the agenda until if or when the cost estimate is provided along with financial security.

Bell and Evans - Chestnut Hill Road and Blue Mtn Road – No update. The improvements will be monitored since there are still issues with site distance.

Bell and Evans Realty II, LLC - Cook Facility Plan

Waiver Request: §22-512.3.a & b - Curb and Sidewalks –

Michael Saphore made a motion to table waiver request §22-512.3.a & b - Curb and Sidewalks. Seconded by Bruce Light. All voted in favor.

Time Extension Request

Bruce Light made a motion to accept the time extension request of April 9, 2026. Seconded by Micheal Saphore. All voted in favor.

Bell and Evans II, LLC - Transportation Center Sewage Planning Exemption - Bruce Light made a motion to approve the Sewage Planning Exemption as presented. Seconded by Michael Saphore. All voted in favor.

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Arlin Zimmerman - 712 Shirksville Road Financial Security Request - Michael Saphore made a motion to approve releasing the remaining financial security for the amount of \$17,175.00, after all outstanding invoices are paid in full. Seconded by Bruce Light. All voted in favor.

Tree Line Ave Updates - The site meeting was held on October 8, 2025 and the project is projected to start at the end of the month.

SOLICITOR BUSINESS - Solicitor Morrow reported on the following:

Zoning Ordinance Review Update - Pending, a response to his emails to the Zoning Officer.

Resolution - CPA Garia Garman & Shea, PC - 2025 Audit - Pending, the November 13, 2025 meeting.

RECREATION REPORT - Samantha Acri gave the report.

Baseball Field Agreement - Viking Baseball Club 9 U - Michael Saphore made a motion to approve the Baseball Field Agreement for the Viking Baseball Club 9 U on September 27, 2025 from, 1 p.m. until 5 p.m. Seconded by Bruce Light. All voted in favor.

FSWA REPORT – Supervisor Rudy reported that their meeting is next Monday.

FINANCIAL REPORT – Michael Saphore made a motion to approve the Financial Report as presented in the meeting packet, subject to audit. Seconded by Bruce Light. All voted in favor.

BILLS PAYABLE - Bruce Light made a motion to approve the Bills Payable as presented in the meeting packet. Seconded by Michael Saphore. All voted in favor.

OLD BUSINESS

Speed Study (Mill Road & Chestnut Hill Road) - Engineer Mack talked to James Leshner from PennDOT. PennDOT is not opposed to permanent speed humps, but they are opposed to temporary speed humps.

Intersection at Camp Strause Road and Mountain Drive - Engineer Mack reported the project is now complete and the intersection looks a lot cleaner.

Supervisor Rudy stated the intersection was made wider to help with the snow removal.

Low Volume Road Funding - Camp Strause Road Culvert Replacement - Traffic Count and Application - No update, Engineer Mack will reach out to the Lebanon County Conservation District.

Pine Meadows Golf Course Request - Pine Meadow Roads - Pending, letter from the golf course.

Back-up Camera - Skid Loader – Pending, receiving the quote in writing.

Mt. Zion Fire Co. Fire Police Special Duty Request - October 17th & 18th - Leb. Valley Livestock Auction - After some more discussion, Bruce Light made a motion to approve the Mt. Zion Fire Co Fire Police Special Duty Request for October 17th and 18th at the Lebanon Valley Livestock Auction. Seconded by Michael Saphore. All voted in favor.

The Board agreed they will look into having more guidelines moving forward to protect the township's liability.

Greater Lebanon Refuse Authority Representative January 1, 2026 - December 31, 2030 - Cliff Berger - Michael Saphore made a motion to appoint Cliff Berger as the Greater Lebanon Refuse Authority Representative beginning January 1, 2026 and concluding on December 30, 2030. Seconded by Bruce Light. All voted in favor.

NEW BUSINESS - None.

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ADJOURNMENT - With no further business, Bruce Light made a motion to adjourn the meeting at 7:37 p.m. Seconded by Michael Saphore. All voted in favor.

Respectfully Submitted,

**Melissa Johnson
Secretary**