

**MINUTES  
BETHEL TOWNSHIP BOARD OF SUPERVISORS  
DECEMBER 11, 2025**

The regularly scheduled meeting of the Bethel Township Board of Supervisors was held at 7:00 p.m. at the Bethel Township Building, 3015 S. Pine Grove Street, Fredericksburg, Pa with the following people present;

|                 |                    |
|-----------------|--------------------|
| Bruce Light     | Supervisor         |
| Richard Rudy    | Supervisor         |
| Michael Saphore | Supervisor         |
| Melissa Johnson | Township Manager   |
| Matthew Mack    | Township Engineer  |
| Andrew Morrow   | Township Solicitor |

Approximately, eight audience members were in attendance.

**ANNOUNCEMENTS** - Chairman Rudy announced that an executive session was held on November 25, 2025 at 1:00 p.m. to discuss personnel issues regarding employee 2026 wages. Supervisors Light, Saphore and Rudy attended.

And that an executive session was held on December 8, 2025 at 1:15 p.m. to discuss a personnel issue. Supervisors Light, Saphore, and Rudy, Township Solicitor Andrew Morrow and Township Manager Melissa Johnson attended.

The Call to Order was made and the Pledge to the Flag was completed.

**COMMENTS** - James Shotzberger commented that the clock on the building is 5 minutes fast.

**MINUTES** - Michael Saphore made a motion to approve the November 13, 2025 and the November 20, 2025 minutes as presented. Seconded by Bruce Light. All voted in favor.

**BID OPENING** - The following high bids were received through Municibid:

1987 Champion 720A Grader - Dennis Snyder \$4,200.00  
V-Plow - Brian Hendericks \$950.00  
Straight Plow - No bids.  
Honda EB6500X Portable Generator - Jacob Lapp \$575.00

Michael Saphore made a motion to award the bids to the highest bidder through Municibid for the following items; the 1987 Campion 720A Grader to Dennis Snyder for \$4,200.00, the V-Plow to Brian Hendericks for \$950.00 and the Honda EB6500X Portable Generator to Jacob Lapp for \$575.00. Seconded by Bruce Light. All voted in favor.

**ROADMASTER REPORT** - Supervisor Saphore gave the report.

**ENGINEERS BUSINESS** - Engineer Mack reported on the following:

**Bell and Evans - Chestnut Hill Road and Blue Mtn Road** - Bell and Evans are looking at other options.

**Bell and Evans Realty II, LLC - Cook Facility Plan**

Waiver Request:

§22-512.3.a & b - Bruce Light made a motion to table waiver request §22-512.3.a & b - Curb and Sidewalks. Seconded by Michael Saphore. All voted in favor.

**Bell and Evans Realty II, LLC – 241 Blue Mountain Road**

Time Extension Request:

Bruce Light made a motion to accept the time extension of February 28, 2026. Seconded by Michael Saphore. All voted in favor.

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Sewage Planning Facilities Planning Exemption Module Application Mailer:

Bruce Light made a motion to approve the Sewage Planning Facilities Planning Exemption Module Application Mailer as presented. Seconded by Michael Saphore. All voted in favor.

**Dew Mist Farms**

Time Extension Request:

Richard Rudy made a motion to accept the time extension request of March 30, 2026. Seconded by Michael Saphore. All voted in favor.

Waiver Requests:

§22-510.C(10) - Michael Saphore made a motion to grant the partial waiver request §22-510.C(10) - Improvement of Existing Streets, including a 2-foot widening and minor shoulder improvements. Seconded by Richard Rudy. All voted in favor.

§22-510.C.(10)(a) - Michael Saphore made a motion to grant waiver request §22-510.C.(10)(a) - Roadway Improvements. Seconded by Bruce Light. All voted in favor.

§22-512.3A - Bruce Light made a motion to grant waiver request §22-512.3A - Sidewalks. Seconded by Michael Saphore. All voted in favor.

§22-512.3B - Michael Saphore made a motion to grant waiver request §22-512.3B - Curbs. Seconded by Bruce Light. All voted in favor.

§22-512.3C - Richard Rudy made a motion to grant waiver request §22-512.3C - Street Lights. Seconded by Michael Saphore. All voted in favor.

**Lebanon 22 Solar Projects**

Time Extension Request:

Michael Saphore made a motion to accept the time extension request of February 21, 2026. Seconded by Richard Rudy. All voted in favor.

**2288 South Pine Grove Street**

Time Extension Request:

Bruce Light made a motion to accept the time extension request of February 12, 2026. Seconded by Michael Saphore. All voted in favor.

**Greenvview Tractor Pavement Expansion** - No one from Greenvview Tractor was present to discuss the waiver request. Engineer Mack reached out to Greenvview Tractor, but has not received a return call.

Waiver Request - Bethel Township Code Pertaining to Stormwater Management:

Bruce Light made a motion to table the waiver request. Seconded by Michael Saphore. All voted in favor.

**Seth W. & Janet S. Oberholtzer**

Waiver Request:

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§22-30B and §22-304.1 - Bruce Light made a motion to grant waiver request §22-30B and §22-304.1 - Major Subdivision/Land Development. Seconded by Michael Saphore. All voted in favor.

§22-402.C.(3)(d) - Michael Saphore made a motion to grant waiver request §22-402.C.(3)(d) - Topographical Contours. Seconded by Bruce Light. All voted in favor.

§22-510B - Michael Saphore made a motion to grant waiver request §22-510B - Street Improvements. Seconded by Bruce Light. All voted in favor.

§22-510.C.(10)(a) - Bruce Light made a motion to grant waiver request §22-510.C.(10)(a) - Roadway Improvements. Seconded by Michael Saphore. All voted in favor.

§22-510.(c).14 - Bruce Light made a motion to grant waiver request §22-510.(c).14 - Sight Distance for Current Driveway. Seconded by Michael Saphore. All voted in favor.

§22-511 - Michael Saphore made a motion to grant waiver request §22-511 - Monuments. Seconded by Bruce Light. All voted in favor.

**Paul and Susan Quanbeck Escrow Account** - Michael Saphore made a motion to release the financial security in the amount of \$90,000.00, after all outstanding fees are paid to the township. Seconded by Bruce Light. All voted in favor.

**Treeline Escrow 1<sup>st</sup> Payment Draw** - Bruce Light made a motion to approve the first payment draw of \$233,224.00, to DOLI Construction for the Treeline Ave Pipe Replacement Jack and Bore Project. Seconded by Michael Saphore. All voted in favor.

**SOLICITOR BUSINESS** - Solicitor Morrow reported on the following:

**Zoning Ordinance Review Update** - The review process is moving along and they are making good progress.

**RECREATION REPORT** - Samantha Acri gave the report.

**FSWA REPORT** - Supervisor Rudy reported that their meeting is next Monday and provided a brief update.

**FINANCIAL REPORT** - Bruce Light made a motion to approve the Financial Report as presented in the meeting packet, subject to audit. Seconded by Michael Saphore. All voted in favor.

**BILLS PAYABLE** - Michael Saphore made a motion to approve the Bills Payable as presented in the meeting packet. Seconded by Bruce Light. All voted in favor.

**OLD BUSINESS**

**Speed Study (Mill Road & Chestnut Hill Road)** - Pending, traffic engineering report being completed.

**Low Volume Road Funding - Camp Strause Road Culvert Replacement Update** - Engineer Mack will follow up with the Conservation District.

**NEW BUSINESS**

**Ratify Approval - 2025-2026 PSATS Boot Camp for Township Officials - David Brubaker \$239.00** - Michael Saphore made a motion to ratify the approval that David Brubaker attend the 2025-2026 PSATS Boot Camp for Township Officials for \$239.00. Seconded by Bruce Light. All voted in favor.

**2026 Meeting Schedules** - Bruce Light made a motion to approve the advertisement of the 2026 Meeting Schedule. Seconded by Michael Saphore. All voted in favor.

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**2026 Employee Wages** - Richard Rudy made a motion to approve the 2026 Employee Compensation as presented on the 2026 Wage Sheet. Seconded by Michael Saphore. The motion carried.

**Resolution 121125 - Manager's Compensation** - Richard Rudy made a motion to adopt Resolution 121125 - Manager's Compensation. Seconded by Michael Saphore. All voted in favor.

**Resolution 121125-A - Tax Levy Resolution - General Purpose, Fire Hydrant and Street Light** - Bruce Light a motion to adopt Resolution 121125-A - General Purpose, Fire Hydrant and Street Light Tax Levy Resolution. Seconded by Michael Saphore. All voted in favor.

**Resolution 121125-B - Tax Levy Resolution - Occupation Privilege Tax - \$10.00** - Richard Rudy made a motion to adopt Resolution 121125-B – Occupation Privilege Tax Levy Resolution. Seconded by Michael Saphore. All voted in favor.

**Resolution 121125-C - Adoption of Budgets - General Fund, Building Fund and Park & Recreation Fund** - Michael Saphore made a motion to adopt Resolution 121125-C – Adoption of General Fund, Building Fund and Park and Recreation fund Budgets. Seconded by Bruce Light. All voted in favor.

**Approval to Close American Rescue Act (ARPA) Funds Accounts** - Richard Rudy made a motion to approve the closing of the American Rescue Act (ARPA) Funds Accounts and transferring any remaining interest funds into the PLGIT General Fund Account. Seconded by Michael Saphore. All voted in favor.

**Appoint Planning Commission Member - Term to Expire 2028** - Michael Saphore made a motion to appoint Timothy Showers to the vacancy on the Planning Commission Board with the term to expire 2028. Seconded by Richard Rudy. All voted in favor.

**Mount Zion Fire Company Box Cards** - Richard Rudy made a motion to approve the Mount Zion Fire Company Box Cards as presented. Seconded by Michael Saphore. All voted in favor.

**SMRTGUYS, LLC - Bi-Yearly Service Contract** - Bruce Light made a motion to approve the Bi-Yearly Service Contract from SMRTGUYS, LLC for \$600.00. Seconded by Michael Saphore. All voted in favor.

**C.M. High, Inc. 2026 Preventative Maintenance Agreements** - Michael Saphore made a motion to approve the 2026 Preventative Maintenance Agreements for Rt 22 and Rt 343 for \$425.00, Rt 22 and Blue Mtn Road for \$375.00 and Rt 22 and Fredericksburg Road and Rt 22 and Legionaire Drive for \$800.00. Seconded by Bruce Light. All voted in favor.

**The Advertised December 30, 2025 End of Year Meeting** – Discussion is being held if the meeting will be necessary.

**ADJOURNMENT** - With no further business, Bruce Light made a motion to adjourn the meeting at 7:45 p.m. Seconded by Michael Saphore. All voted in favor.

**Respectfully Submitted,**

**Melissa Johnson  
Secretary**