

MINUTES
BETHEL TOWNSHIP BOARD OF SUPERVISORS
FEBRUARY 12, 2026

The regularly scheduled meeting of the Bethel Township Board of Supervisors was held at 7:00 p.m. at the Bethel Township Building, 3015 S. Pine Grove Street, Fredericksburg, Pa with the following people present;

David Brubaker	Supervisor
Richard Rudy	Supervisor
Michael Saphore	Supervisor
Melissa Johnson	Township Manager
Jackie Hollenbach	Mack Engineering
Andrew Morrow	Township Solicitor

Seven (7) audience members were in attendance.

The Call to Order was made and the Pledge to the Flag was completed.

COMMENTS - None.

ANNOUNCEMENT - An executive session was held on January 30, 2026 at 9:00 a.m. to discuss a personnel matter. In attendance were Supervisors David Brubaker, Richard Rudy, Michael Saphore, and Melissa Johnson, Township Manager. Solicitor Morrow and Attorney Rudolf attended via Zoom.

MINUTES - David Brubaker made a motion to approve the January 5, 2026 minutes as presented. Seconded by Michael Saphore. All voted in favor.

ROADMASTER REPORT - Supervisor Saphore gave the report.

ENGINEERS BUSINESS - Jackie Hollenbach reported on the following:

Bell and Evans Realty II, LLC - Cook Facility Plan -

Waiver Request: §22-512.3.a & b - David Brubaker made a motion to table waiver request §22-512.3.A & b, until the March meeting. Seconded by Michael Saphore. All voted in favor.

Seth and Janet Oberholtzer Plan - Michael Saphore made a motion to approve the Seth and Janet Oberholtzer plan as presented. Seconded by Richard Rudy. David Brubaker abstained. The motion carried.

Cold Spring Rentals, LLC - David Brubaker made a motion to cancel the Farm Credit Horizon Irrevocable Letter of Credit Number 44-23 in the amount of \$10,759.11 and accept check number 1369 from Cold Spring Rentals LLC in the amount of \$10,759.11. Seconded by Michael Saphore. All voted in favor.

Lebanon 22 Solar Projects -

Time Extension Request March 24, 2026 - Michael Saphore made a motion to accept the time extension of March 24, 2026. Seconded by David Brubaker. All voted in favor.

Time Extension Request April 24, 2026 - Michael Saphore made a motion to accept the time extension of April 24, 2026. Seconded by David Brubaker. All voted in favor.

Waiver Request §22-510.C(10)(a) - David Brubaker made a motion to grant waiver request §22-510.C(10)(a) - for the right-of-way along Rte 22 only. Seconded by Michael Saphore. All voted in favor.

Bell and Evans Realty II, LLC - 241 Blue Mountain Road -

Time Extension Request March 16, 2026 - Michael Saphore made a motion to accept the time extension of March 16, 2026. Seconded by David Brubaker. All voted in favor.

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Time Extension Request April 10, 2026 - Michael Saphore made a motion to accept the time extension request of April 10, 2026. Seconded by David Brubaker. All voted in favor.

Jeff Brubaker, 2288 S. Pine Grove Street -

Time Extension Request April 20, 2026 - David Brubaker made a motion to accept the time extension request of April 20, 2026. Seconded by Michael Saphore. All voted in favor.

Professional Services Proposal New Municipal Garage - Eldon R. Stoltzfus Architect - After some discussion, Michael Saphore made a motion to table the proposal until the March meeting. Seconded by David Brubaker. All voted in favor.

Solicitor Marrow will reach out to Mr. Stoltzfus to have his concerns addressed. James Mentzer and Seth Oberholtzer commented.

SOLICITOR BUSINESS - Solicitor Morrow reported on the following:

Zoning Ordinance Review Update - A meeting will be scheduled to go over some of the updates.

Elected Auditors Vacancies - Michael Saphore made a motion to authorize Solicitor Morrow to begin the process seeking to vacate the two current auditor's positions. Seconded David Brubaker. All voted in favor.

Michael Saphore made a motion to approve the township reaching out to residents to see if there is any interest in serving as an auditor. Seconded by David Brubaker. All voted in favor.

Lisa Rudy commented.

Agricultural Security Area Application for Elvin & Lenna Martin and Joseph & Dawn Detweiler - Pending the 180-day deemed approved process.

RECREATION REPORT – Samantha Acri reported on the following:

Spring Fling Vendor Market Event

Date/Time - Michael Saphore made a motion to approve the date of April 11th from 11am - 4 pm with rain date of April 18th. Seconded by David Brubaker. All voted in favor.

Vendor Registrations - \$20 fee per spot, waived for community resources/non-profit organizations - Michael Saphore made a motion to approve the vendor registration of \$20 fee for vendors and \$30 for food trucks per spots, and waive the fee for community resources and non-profit organizations. Seconded by David Brubaker. All voted in favor.

15% off pool season pass coupons to give away at the event and BOGO free coupons for pool day passes to any registered vendor or performer - David Brubaker made a motion to approve the 15% off pool season pass coupons to give away at the event and BOGO free coupons for pool day passes to any registered vendor or performer. Seconded by Michael Saphore. All voted in favor.

July 4th Weekend 250th Themed Pool Party - David Brubaker made a motion to approve the July 4th Weekend 250th Themed Pool Party. Seconded by Michael Saphore. All voted in favor.

Pure Test Price Increase (\$36 per test) - Michael Saphore made a motion to accept the Pure Test Price Increase of \$36.00 per test. Seconded by David Brubaker. All voted in favor.

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Advertise Give-Back Day at the Fredericksburg Eagle Hotel on April 15, 2026 - Michael Saphore made a motion to advertise the Give-Back Day at the Fredericksburg Eagle Hotel on April 15, 2026. Seconded by David Brubaker. All voted in favor.

Approval to begin Advertising for 2026 Pool Season Staff - Michael Saphore made a motion to approve the request to begin advertising for the 2026 Pool Season Staff of Concession stand workers and lifeguards. Seconded by David Brubaker. All voted in favor.

Request Update on Sprinkler Bid Packet (\$25,000 Grant to Expire June 30, 2027) - Michael Saphore made a motion to advertise the Sprinkler Bid Packets for the April 10th meeting. Seconded by David Brubaker. All voted in favor.

Purchase of an Integrated Professional Portable All-in-One Sound System \$442.99 from Amazon – Richard Rudy made a motion to approve the purchase of an Integrated Professional Portable All-in-One Sound System for \$442.99 from Amazon. Seconded by Michael Saphore. All voted in favor.

Northern Lebanon Little League Field Agreement - March 9th - October 31st - Michael Saphore made a motion to approve the Northern Lebanon Little League 2026 Field Agreement from March 9th - October 31st with the stipulation set by the Park and Recreation Board. Seconded by Richard Rudy. All voted in favor.

Permission to allow NLLL to Keep a Portable Toilet at the Park during their Season - David Brubaker made a motion to allow the Northern Lebanon Little League to place a portable toilet at the park during their season, with the stipulations set by the Park and Recreation Board. Seconded by Michael Saphore. All voted in favor.

Permission to allow NLLL to Hang Plaques in the Baseball Field Dugouts - Michael Saphore made a motion to allow the Northern Lebanon Little League to place plaques in the Baseball Field Dugouts with the Little League Oath. Seconded by David Brubaker. All voted in favor.

FSWA REPORT - Chairman Rudy gave a brief report, next meeting is Monday, February 16, 2026.

FINANCIAL REPORT - David Brubaker made a motion to approve the Financial Report as presented in the meeting packet, subject to audit. Seconded by Michael Saphore. All voted in favor.

BILLS PAYABLE - David Brubaker made a motion to approve the Bills Payable as presented in the meeting packet. Seconded by Michael Saphore. All voted in favor.

OLD BUSINESS

Speed Study (Mill Rd & Chestnut Hill Rd) - Temporary Speed Humps - Jackie Hollenbach reported that Rettew's report stated that PennDOT does not allow temporary speed humps. The township could use the portable speed signs or a permanent speed hump, which PennDOT does not recommend, but are permitted per their Traffic Calming Handbook.

Low Volume Road funding - Camp Strause Road Culvert Replacement Update - Jackie Hollenbach provided an update that an email was received that the township was granted conditional approval. Engineer Mack will meet with the Lebanon County Conservation District.

NEW BUSINESS

Ratify Declaration of Disaster Emergency - January 25, 2026 - Richard Rudy made a motion to ratify the Declaration of Disaster Emergency on January 25, 2026 for winter storm Fern. Seconded by Michael Saphore. All voted in favor.

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Zoning Hearing Board Solicitor's Fee Schedule - David Brubaker made a motion to appoint Michael Gombar, Jr. from Masano Bradley, LLP, as the Zoning Hearing Board Solicitor and accept his rate of \$170.00 an hour. Seconded by Michael Saphore. All voted in favor.

Appoint UCC Board Solicitor and Fee Schedule - Michael Saphore made a motion to appoint Amy Leonard from Henry and Beaver Attorney at Law, as the Uniform Construction Code Board Solicitor and accept her rate of \$200.00 an hour. Seconded by Richard Rudy. All voted in favor.

Resolution 021226 - Destruction of Records - Michael Saphore made a motion to adopt Resolution 021226 - Destruction of Records. Seconded by David Brubaker. All voted in favor.

Approval of Wage Sheet - Thomas Brewer - Michael Saphore made a motion to approve the Wage Sheet for Thomas Brewer. Seconded by David Brubaker. All voted in favor.

2026 Salt Contract - Costars August 2026 - July 2027 - Michael Saphore made a motion to participate in the Costars Sodium Chloride (Road Salt) August 2025-July 2026 for 800 tons. Seconded by David Brubaker. All voted in favor.

2026 Fuel Prices - David Brubaker made a motion to accept the quote from Meyer Oil Company to deliver 12,000 gallons of diesel fuel for a total cost of \$3.226/gallon, add .03/gallon for winter additive and 2,000.00 gallons of 87 Octane Gasoline for a total cost of \$2.2860/gallon with the escalator/de-escalator provisions. Seconded by Michael Saphore. All voted in favor.

Countryside Fuel and Talley Petroleum were contacted for a quote, but did not respond

2026 Snow Blower Operators - David Brubaker made a motion to approve Randy Zeigler \$120.00/hr. and Joel Seigrist \$200.00/hr. as 2026 Snow Blower Operators with insurance certificates. Seconded by Michael Saphore. All voted in favor.

PSATS Annual Educational Conference and Trade Show - Michael Saphore made a motion to approve Robert Hauer the Maintenance Foreman attending the PSATS Annual Educational Conference and Trade Show April 19-22 for \$199.00 a person. Seconded by David Brubaker. All voted in favor.

Agricultural Security Area Application - Michael & Richelle Blecker - 221 Long Road - 19-2354023-395358 and 1667 Mt. Zion Road - 19-2349817-393766 - David Brubaker made a motion to accept the Ag Security Application for Michael and Richelle Blecker, 221 Long Road 19-2354023-395358, 83.74 acres and 1667 Mt. Zion Road 19-2349817-393766, 112.43 acres. Seconded by Richard Rudy. All voted in favor.

The Board agreed to the 180-days deemed approved process.

Executive Session Regarding Personnel Matter - Supervisors Rudy announced that there will be an executive session to discuss a personnel matter, after the meeting is adjourned. In attendance was Supervisors, Brubaker, Rudy and Saphore, Melissa Johnson, Township Manager and Solicitor Morrow.

ADJOURNMENT - With no further business, David Brubaker made a motion to adjourn the meeting at 8:14 p.m. Seconded by Michael Saphore. All voted in favor.

Respectfully Submitted,

**Melissa Johnson
Secretary**