

BETHEL TOWNSHIP PARK AND RECREATION BOARD
Minutes – 5 March 2026

CALL MEETING TO ORDER – The meeting was held at the Bethel Township’s Municipal Building, 3015 S. Pine Grove Street, Fredericksburg, PA 17026. Called to order at 7:00pm.

ROLL CALL

Julie Keiter	Present (co-chair)
Jerilynn Mease	Present
Lauren Snader	Absent
John Shireman, Alternate	Absent
Allison Showalter	Present (chair)
Samantha Acri	Present (recording secretary)

There were four (4) audience members in attendance – Angelina Marko (America 250 Parade of Lebanon County), Melissa Johnson (township manager), Michael Saphore (township supervisor), and Richard Rudy (township supervisor).

COMMENTS – None.

MINUTES – Julie Keiter made a motion to approve the minutes from February 5th, 2026, seconded by Jerilynn Mease. All voted in favor.

TREASURY REPORT – Checking account balance: \$77,943.67. Savings account balance: \$315,405.45.

BILLS PAYABLE – Jerilynn Mease made a motion to pay the bills as presented, seconded by Julie Keiter. All voted in favor.

Met-Ed – Monthly Invoice	\$161.04

Total	\$161.04

OLD BUSINESS

LSA Grant, Sprinkler System for Baseball Field – Township engineer completed the preparation for the bidding process, bids will open in May.

Spring Fling at the Park

- Julie updated the group on her efforts with event planning. We’ve had 17 vendor sign-ups so far (still open) and one food truck. Multiple businesses have sponsored the event which will cover the initial costs for t-shirts, signage, etc.
- The group agreed to finalize and purchase event t-shirts in various sizes (SM – 2XL) at the cost of \$7-9 per shirt plus fees. Julie Keiter made a motion to approve the purchase of t-shirts for up to \$550 and to sell them at the Spring Fling for \$15 per shirt, seconded by Samantha Acri. All voted in favor.
- Allison Showalter made a motion to design and order reusable yard signs for directing traffic for events including three “Event Today” signs and two “Parking Ahead” signs at the cost of approximately \$20 per sign, seconded by Jerilynn Mease. All voted in favor.
- Allison Showalter made a motion to purchase a reusable EZ-Up Canopy tent for events with a \$200 spending limit, seconded by Julie Keiter. All voted in favor.
- Julie Keiter made a motion to approve the design of two coupons being handed out at the event (previously discussed and approved), seconded by Allison Showalter. All voted in favor.

America250PA Township Events

- Detailed planning for July 4th weekend celebration at the pool will begin after Spring Fling event.
- Samantha Acri shared a draft of the flyer/registration form for the township-wide decorating contest, which includes an in-person registration option plus a link to online registration. Registration will remain open until June 22nd followed by judging and announcement of winners. Allison Showalter made a motion to approve the flyer/registration form, to provide copies at the Spring Fling event, and to begin collecting registrations (open until June 22nd), seconded by Julie Keiter. All voted in favor.

Ethics Statements – Due by May 1st, all currently completed or in progress.

2026 Pool Season – Allison Showalter made a motion to approve the updated pricing for pool chemicals (chlorine) and delivery/fees for 2026 provided by Matt Mutter from Buckman's Inc, seconded by Jerilynn Mease.

Retaining Wall at Baseball Backstop – No update, waiting for weather to improve.

America 250 Parade of Lebanon County, Request for Donation/Sponsorship – Angelina Marko provided an update on her committee's progress soliciting donations and participants. The parade will be held on Friday July 3rd at 6pm in Jonestown followed by fireworks and live music. Allison Showalter made a motion to decline the sponsorship request for the parade, seconded by Jerilynn Mease. All voted in favor. The board does not anticipate any availability to be able to walk in the parade with our events occurring around that date but will advertise the event on our social media page.

NEW BUSINESS – None.

ADJOURNMENT – *Next scheduled meeting April 2nd, 2026 at 7pm. With no further business, Allison Showalter made a motion to adjourn the meeting at 7:31pm, seconded by Jerilynn Mease. All voted in favor.*

Samantha Acri
Recording Secretary