

**MINUTES  
BETHEL TOWNSHIP BOARD OF SUPERVISORS  
AUGUST 13, 2026**

The regularly scheduled meeting of the Bethel Township Board of Supervisors was held at 7:03 p.m. at the Bethel Township Building, 3015 S. Pine Grove Street, Fredericksburg, Pa with the following people present;

|                   |                    |
|-------------------|--------------------|
| David Brubaker    | Supervisor         |
| Richard Rudy      | Supervisor         |
| Michael Saphore   | Supervisor         |
| Melissa Johnson   | Township Manager   |
| Jackie Hollenbach | Mack Engineering   |
| Andrew Morrow     | Township Solicitor |

Approximately fourteen audience members were in attendance.

The Call to Order was made and the Pledge to the Flag was completed.

**COMMENTS** - Beth West commented that the property located at 104 E. Main Street has high vegetation.

**MINUTES** - David Brubaker made a motion to approve the July 9, 2026 meeting minutes as presented. Seconded by Michael Saphore. All voted in favor.

**MUNICIPAL STORAGE BUILDING PROJECT BID RESULT AND POSSIBLE AWARD** - Bids were received and read as follows:

|                                   |              |
|-----------------------------------|--------------|
| A.K. Petersheim Builders, LLC     | \$321,400.00 |
| Centurion Construction Group, LLC | \$589,181.00 |
| Dutchman Contracting, LLC         | \$379,647.00 |

Michael Saphore made a motion to award the Municipal Storage Building Project bid to the apparent low bidder, A.K. Petersheim Builders, LLC for \$321,400.00, pending review by the Township Solicitor and Township Engineer. Seconded by David Brubaker. All voted in favor.

**ROADMASTER REPORT** - Supervisor Saphore gave a report.

**ENGINEERS BUSINESS** - Ms. Hollenbach reported on the following:

**Airport Road Curbing and Sidewalks -**

**Permanent Stormwater Easement Agreement for 200 Airport Road** - Michael Saphore made a motion to table the Permanent Stormwater Easement Agreement for 200 Airport Road until the September meeting, to provide the township Solicitor with time to review and have corrections made. Seconded by David Brubaker. All voted in favor.

**NLSD Stadium, Field House and Related Site Improvements - Financial Security Request** - David Brubaker made a motion to table the Northern Lebanon School District Financial Security request until the September meeting, per the Township Engineer conversation with Leanne Martin from NLSD. Seconded by Michael Saphore. All voted in favor.

**Freebird Chicken, 220 North Center Street - Waiver Request of Land Development** - Michael Saphore made a motion to grant the waiver request of Land Development for 220 North Center Street, to construct a 15 x 34 and 34 x 38 additions to the slaughter plant, as recommend by the Planning Commission Board. Seconded by Richard Rudy. All voted in favor.

**Bell and Evans Realty II, LLC - Plant 2 Parking Expansion -**

Waiver Requests:

§22-304 - David Brubaker made a motion to grant waiver request §22-304 - Preliminary plan submission, as recommended by the Planning Commission Board. Seconded by Michael Saphore. All voted in favor.

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§23-112.3.A(2)(a) - David Brubaker made a motion to grant waiver request §23-112.3.A(2)(a) - A minimum depth of 36 inches between the bottom of the BMP and the limiting zone, as recommended by the Planning Commission Board. Seconded by Michael Saphore. All voted in favor.

§22-403.C.(1) - Michael Saphore made a motion to grant waiver request §22-403.C.(1) - Location map shall be revised to be 1"=800', as recommended by the Planning Commission Board. Seconded by David Brubaker. All voted in favor.

**SOLICITOR BUSINESS** - Solicitor Morrow reported on the following:

**Zoning Ordinance Review Update** - The zoning officer is still working on compiling the information to one source for review by the township solicitor, after complete, the Planning Commission and Board and County Planning will have the opportunity to review.

**Resolution 081326 - Agricultural Security Area Application - Michael & Richelle Blecker - 221 Long Road - 19-2354023-395358 and 1667 Mt. Zion Road - 19-2349817-393766** - David Brubaker made a motion to adopt Resolution 081326 - AGRICULTURE SECURITY AREA ADDITION LANDS OF MICHAEL R. BLECKER AND RICHELLE A. BLECKER (83.74 acres) AND MICHAEL R. BLECKER (112.43 acres). Seconded by Michael Saphore. All voted in favor.

**RECREATION REPORT** - Melissa Johnson reported on the following:

**250 Contest Winner - Complimentary Splash Party Approval** - Michael Saphore made a motion to approve the complimentary splash party for the 250 Contest Winner. Seconded by Richard Rudy. All voted in favor.

**Reed's Lock & Access Control - Replace Locks \$3,573.99** - David Brubaker made a motion to approve the Reed's Lock & Access Control quote of \$3,573.99 to replace the locks at the park and pool. Seconded by Michael Saphore. All voted in favor.

**Reed's Lock & Access Control - Replace Doors \$1,975.19 per door (8 recommended)** - Michael Saphore made a motion to approve the Reed's Lock & Access Control quote of \$1,975.19 to replace approximately eight doors at the park and pool. Seconded by Michael Saphore. All voted in favor.

**Pool Closing 6 p.m. - Remainder of Season** - David Brubaker made a motion to close the pool at 6:00 p.m. for the remainder of the season. Seconded by Michael Saphore. All voted in favor.

**Pool Closing Date - August 23, 2026 (last day with staff)** - Michael Saphore made a motion to close the pool for the season on August 23, 2026. Seconded by Richard Rudy. All voted in favor.

**Require Child Clearance Checks - Park and Recreation Members (volunteers)** - Michael Saphore made a motion to require Child Clearance checks for all the Park and Recreation Board members and volunteers. Seconded by David Bruaker. All voted in favor.

**Trunk or Treat - Friday October 23, 2026 from 5-7 p.m.** - David Brubaker made a motion to approve Trunk or Treat being held on Friday, October, 23, 2026 for 5-7 p.m. Seconded by Michael Saphore. All voted in favor.

**FSWA REPORT** - Chairman Rudy reported on the following:

The FSWA received a \$6,427,227 grant and \$4,572,733 loan for the drinking water filtration project. The loan term is for 240 months. Interest only period during construction and first 5 years of amount at 1.743%, years 6 to maturity amounts as 2.179%.

It was noted during the meeting by Tess Schlupp that 94% of water supplied by FSWA is used by Bell and Evans who is among the top 5 employers of Lebanon County. The improvements are needed for economic development.

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Also noted, was that Representative Russ Diamond supports the project.

**FINANCIAL REPORT** - David Brubaker made a motion to approve the Financial Report as presented in the meeting packet, subject to audit. Seconded by Michael Saphore. All voted in favor.

**BILLS PAYABLE** - Michael Saphore made a motion to approve the Bills Payable as presented in the meeting packet. Seconded by David Brubaker. All voted in favor.

**OLD BUSINESS** - None.

**NEW BUSINESS**

**Isaac Simmons, 154 Airport Road - Waiver Request to allow extension, widening or creation of a new driveway (or portion thereof)** - Isaac Simmons and Justin Simmons were in attendance to present their case for the waiver request.

Solicitor Morrow provided the Board with an overview of the request and the procedure to take official action on the waiver request.

After discussion, David Brubaker made a motion per Isaac Simmons agreement to extend the deadline whether or not to issue a permit until September 21, 2026, if Mr. Simmons does not provide a signed writing by Monday, August 17, 2026, confirming this agreement to the extension until September 21, 2026 the request for a permit is denied. Seconded by Michael Saphore. All voted in favor.

**C.M. High, Inc. -**

Preventative Maintenance Repair Estimate #4389 - \$669.29 - Richard Rudy made a motion to approve the Preventative Maintenance Repair Estimate for \$669.29 for the traffic signal at Rt 22 and Rt 343. Seconded by Michael Saphore. All voted in favor.

Preventative Maintenance Repair Estimate #4390 - \$835.84 - David Burbaker made a motion to approve the Preventative Maintenance Repair Estimate for \$835.84 for the traffic signal at Rt 22 and Legionaire Drive. Seconded by Michael Saphore. All voted in favor.

Preventative Maintenance Repair Estimate #4392 - \$3,080.92 - David Brubaker made a motion to approve the Preventative Maintenance Repair Estimate for \$3,080.92 for the traffic signal at Rt 22 and Fredericksburg Road/Main Street. Seconded by Michael Saphore. All voted in favor.

**Lebanon County Municipal Official Convention Attendance, Tuesday, October 6, 2026** - Michael Saphore made a motion to authorize attendance and reimbursement of wages for the 2026 Lebanon County Municipals Officials Convention, October 6, 2026, for Richard Rudy, Michael Saphore, David Brubaker and Melissa Johnson. Seconded by David Brubaker. All voted in favor.

**IRS Mileage Rate .76¢ effective July 1, 2026** - David Brubaker made a motion to approve the IRS mileage rate of .76¢ effective July 1, 2026. Seconded by Michael Saphore. All voted in favor.

**Fredericksburg Special Fire Police Special Duty Request - Hinkelfest, September 18 - 20, 2026** - Michael Saphore made a motion to approve the Fredericksburg Special Fire Police Special Duty Request for the Hinkelfest on September 18th through 20th, 2026. Seconded by David Brubaker. All voted in favor.

**Mt. Zion Fire Co. Special Duty Request - Lebanon Valley Expo Center, September 18 - 19, 2026** - Michael Saphore made a motion to approve the Mt. Zion Fire Co. Special Duty Request for the Lebanon Valley Expo Center on September 18th and 19th, 2026. Seconded by David Brubaker. All voted in favor.

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**EXECUTIVE SESSION** - Personnel Matter - An executive session was held from 8:19 p.m. until 8:50 p.m. to discuss personnel matters. In attendance was Supervisors Rudy, Saphore and Brubaker, Township Manager Melissa Johnson and Township Solicitor Andrew Morrow.

**ADJOURNMENT** - With no further business, David Brubaker made a motion to adjourn the meeting at 8:19 p.m. Seconded by Michael Saphore. All voted in favor.

**Respectfully Submitted,**

**Melissa Johnson  
Secretary**